



Santee School District

SCHOOLS

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt STEAM
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

BOARD OF EDUCATION REGULAR MEETING AGENDA November 16, 2021

District Mission

Providing an extraordinary education in an inspiring environment with caring people

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	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three minutes. Meetings are recorded.</i>	
D.	CONSENT ITEMS	11
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
	Superintendent	
	1.1. <u>Approval of Minutes</u>	12
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
	Business Services	
	2.1. <u>Approval/Ratification of Travel Requests</u>	20
	It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

- 2.2. Approval/Ratification of Expenditure Warrants** 22
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of October 2021.
- 2.3. Approval/Ratification of Purchase Orders** 24
It is recommended that the Board of Education approve and ratify purchase orders for the month of October 2021 as presented in the item.
- 2.4. Acceptance of Donations, Grants, and Bequests** 36
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.5. Authorization to Sell/Dispose of Surplus Items** 38
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$0 and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.6. Approval of Purchase of Transfinder Integrated Routing Software System for Transportation Department** 41
It is recommended that the Board of Education approve the purchase of the Transfinder Integrated Routing Software System.
- 2.7. Approval/Ratification of General Services Agreements** 43
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

Educational Services

- 3.1. Approval of Individual Service Agreement with Asepline School for Nonpublic School Services** 44
It is recommended that the Board of Education approve the Individual Service Agreement with Asepline School for Nonpublic School Services.
- 3.2. Approval of Clinical Practicum Agreement with California State University Northridge** 45
It is recommended that the Board of Education approve the Clinical Practicum Agreement with California State University Northridge.
- 3.3. Adoption of Resolution #2022-08 Designating Personnel as Licensing Representatives for YALE Preschool** 53
It is recommended that the Board of Education adopt Resolution #2022-08 Designating Personnel as Licensing Representatives for YALE Preschool.
- 3.4. Approval of Contract with Curriculum Associates for i-Ready English Language Arts and Mathematics** 55
It is recommended that the Board of Education approve the contract with Curriculum Associates for i-Ready English Language Arts and Mathematics.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 56
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.

4.2.	<u>Memorandum of Understanding with San Diego Youth Services for Anti-BIAS Program for Bully Prevention</u>	59
	It is recommended that the Board of Education approve the Memorandum of Understanding with San Diego Youth Services for the Anti-BIAS program for bully prevention.	
4.3.	<u>Acceptance on Report on Certificated Credentials and Assignments</u>	77
	It is recommended that the Board of Education approve the annual report of certificated credentials and assignments.	
E.	DISCUSSION AND/OR ACTION ITEMS	80
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Appointment of Maintenance & Operations Coordinator</u>	81
	It is recommended that the Board of Education appoint of Jose Reynoso, as Maintenance & Operations Coordinator, effective December 7, 2021.	
1.2.	<u>California School Boards Association (CSBA) Delegate Assembly Call for Nominations</u>	82
	Nominations are at the discretion of the Board of Education.	
1.3.	<u>Establish Date and Time of Board of Education Annual Organizational Meeting</u>	83
	It is recommended that the Board of Education establish December 21, 2021, at 5:00 p.m., as the date and time for their annual organizational meeting.	
1.4.	<u>Approval to Omit the January 4, 2022 Board of Education Meeting from the 2022 Board Meeting Calendar</u>	84
	It is recommended that the Board of Education approve to omit the January 4, 2022, meeting from the 2022 Board meeting calendar.	
	Educational Services	
2.1.	<u>Educator Effectiveness Funds (EEF)</u>	85
	This is an information item. Action, if any, is at the discretion of the Board.	
F.	BOARD POLICIES AND BYLAWS	87
1.1.	<u>First Reading: Revised Board Policies (BP)</u>	88
	<ul style="list-style-type: none">• BP 0460 – Local Control Accountability Plan• BP 0500 – Accountability	
	Revised Board Policies 0460 and 0500 are being presented for a first reading. Action, if any, is at the discretion of the Board.	

G.	EMPLOYEE ASSOCIATION COMMUNICATION	97
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	97
I.	CLOSED SESSION	97
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	97
K.	ADJOURNMENT	97

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on December 7, 2021, at 7:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox
___ Burns

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Providing an extraordinary education in an inspiring environment with caring people
3. Pledge of Allegiance
4. Approval of Agenda for the November 16, 2021, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT
2021-22
CUMULATIVE THROUGH NOVEMBER 16, 2021**

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
 Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020
 Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X		8615 Placid View Dr	08/24/21	895	\$3,025.10	CFH
	X		313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court	09/01/21	20,388	\$68,911.44	RS
	X		8531 S Slope Dr	09/07/21	687	\$2,322.06	CFH
	X		10963 Columbus St	09/07/21	1,312	\$4,434.56	HC
X			8617 Cuyamaca St	09/13/21	4,127	\$1,692.07	PA
	X		8874 Ellsworth Circle	09/17/21	994	\$3,359.72	PA
	X		401, 405, 409, 413 Lake Shore Way	11/03/21	8,208	\$27,743.04	RS
	X		313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X		312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X		421, 425, 429 Lake Shore Way	11/03/21	6,238	\$21,084.44	RS
TOTAL PAGE 1						\$270,395.31	

*Additional square footage (total is over 500 square feet)
 ** Fee Exempt - Senior / Elder Care Facility
 *** Fee Exempt - Less than 500 square feet
 **** Fee Exempt - Religious Facility

Requests for Use of Facilities

<i>Fiscal Year:</i>		<i>Report For:</i>										<i>Week Starting</i>	
2020-21		November 16, 2021											
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Rio Seco	Santee Santas	Parking Lot	11/9/2021	11/30/2021	Tuesday	3:00 PM	5:00 PM	2					11/16/2021
Rio Seco	Santee Santas	Parking Lot	11/20/2021	11/30/2021	Saturday	8:00 AM	12:00 PM	1					11/16/2021

**Santee School District
ENROLLMENT REPORT
11/12/2021
Month 4 Week 2
School Week 13**

SCHOOL	REGULAR ED													SPECIAL ED													Total All					
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/12/21	11/13/20	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	11/12/21	11/13/20	# Diff	% Diff	11/12/21	11/05/21	# Diff
Cajon Park		9	74	73	82	84	94	104	97	91	112	820	875	-55	-6.3%	10	7	6	4	6	9	5	9	6	62	68	-6	-8.8%	882	884	-2	
Carlton Hills		21	46	57	53	53	57	59	62	75	68	551	637	-86	-13.5%	9	9	3	8	5	4	4	3	3	48	34	14	41.2%	599	599	0	
Carlton Oaks			84	74	68	86	81	80	101	86	90	750	782	-32	-4.1%	6	6	10	6	12	6	10	10	5	71	72	-1	-1.4%	821	822	-1	
Chet F. Harritt		11	60	63	70	69	71	53	74	49	48	568	611	-43	-7.0%	0	0	0	0	0	8	4	6	4	22	10	12	0.0%	590	591	-1	
Hill Creek		19	70	78	76	77	81	73	61	53	64	652	710	-58	-8.2%	1	3	5	4	6	6	0	0	0	25	24	1	4.2%	677	676	1	
Pepper Drive			60	71	68	87	92	96	89	88	121	772	831	-59	-7.1%	0	0	0	0	0	0	0	0	0	0	0	9	-9	-100.0%	772	771	1
Pride Academy		17	73	76	85	44	53	71	69	55	47	590	492	98	19.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	590	592	-2
Rio Seco			91	97	88	87	97	111	88	111	100	870	886	-16	-1.8%	5	9	8	5	7	10	8	4	6	62	45	17	37.8%	932	932	0	
Sycamore Canyon		19	46	57	58	43	54	39	26	0	0	342	349	-7	-2.0%	0	0	0	0	0	0	0	0	0	0	10	-10	0.0%	342	341	1	
SUBTOTAL	0	96	604	646	648	630	680	686	667	608	650	5915	6173	-258	-4.2%	1	33	36	31	29	36	37	31	32	24	290	272	18	6.6%	6205	6,208	-3
Alternative School		1	7	5	8	9	12	5	8	3	5	63	25	38	152.0%	2				2					4				67	67	0	
Santee Success										4	0	4	2	2	100.0%										0	0	0	0.0%	4	4	0	
NPS												0	0			0	0	1	0	1	1	3	3	4	13	13	0	0.0%	13	13	0	
SUBTOTAL		7	5	8	9	12	5	8	7	5		67	27	40	148.1%	0	2	0	1	0	3	1	3	3	4	17	13	4	30.8%	84	84	0
TOTAL	0	96	611	651	656	639	692	691	675	615	655	5982	6,200	-218	-3.5%	1	35	36	32	29	39	38	34	35	28	307	285	22	7.7%	6289	6,292	-3

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	882
Carlton Hills	0	0	599
Carlton Oaks	0	0	821
Chet F. Harritt	0	0	590
Hill Creek	0	0	677
Pepper Dr	0	0	772
Prospect Ave	0	0	590
Sycamore Canyon	88	0	430
Total PK/EAK	88	0	88

Total Enrollment Including PK
6377

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
November 16, 2021

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- November 2, 2021, regular meeting minutes
- November 9, 2021, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 2, 2021
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Ryan welcomed those present and recited the District Mission.

3. Pledge of Allegiance

Lori Meaux, Teacher at Carlton Oaks School, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Ryan noted there were several public speakers and asked for consensus to move Public Communication before Reports and Presentations on the agenda. Member Fox moved approval of the agenda with President Ryan's recommendation.

<i>Motion:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

2. Grossmont Mathematics Pathways

Jennifer Rolf, Curriculum Resource Teacher and Bryan Meyer, Mathematics Curriculum Specialist at Grossmont Union High School District, presented information on the Grossmont Mathematical Pathways.

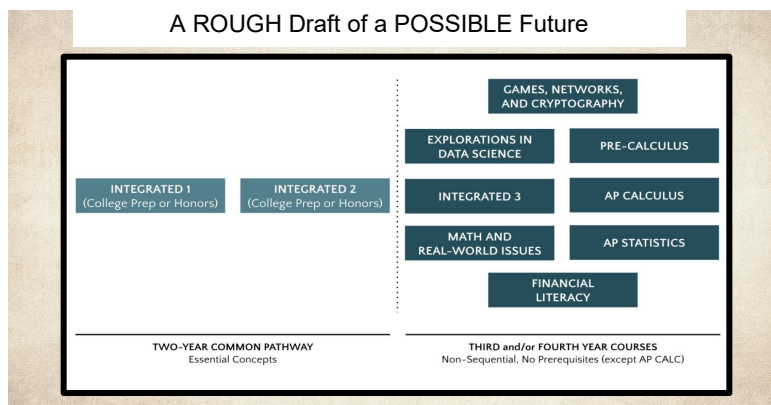
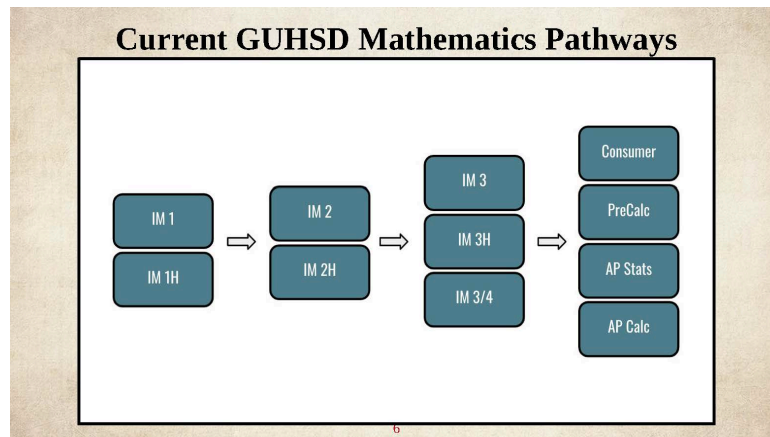
Mrs. Rolf shared the District's adopted college preparatory mathematics, for grades 6-8, core beliefs and balances:


- Students engage in problem-based lessons structured around a core idea
- Practice with concepts and procedures are spaced over time
- Students interact in groups to foster mathematical conversations facilitated by the teacher
- Procedural fluency
- Deep conceptual understanding
- Reasoning, application and extension

Mr. Meyer shared their transition into the Grossmont Union High School District mathematics program. He noted the changes are tentative and pending approval.

GUHSD Mathematics

- Program aims grounded in the professional literature
 - *Conceptual understanding, procedural fluency, problem solving, and productive disposition* (National Research Council)
 - *Expand professional opportunity, experience joy and wonder, and understand and critique the world* (National Council of Teachers of Mathematics)
- CPM Integrated Series is the board approved textbook for Integrated Mathematics 1-3
- Vision for classrooms is grounded in research-based “effective mathematics teaching practices” (NCTM, 2015)





Further GUHSD Pathways Information

- School sites have discretion regarding which third/fourth year courses they offer (from those listed).
- School sites have discretion regarding whether honors is embedded or standalone (at this point; may change).
- All third/fourth year courses will be UC approved for mathematics.
- No third/fourth year course (except AP Calculus) will have a prerequisite beyond Integrated 2 (the prerequisite course for AP Calculus will continue to be Integrated 3).
- If UC approved, GUHSD may also offer “Mathematics in the Trades” as an additional third/fourth year course.

YEAR	COURSES ADDED	COURSES REMOVED
2022-23	<ul style="list-style-type: none"> - Financial Literacy is available for school sites to implement - Games, Networks, and Cryptography begins a small pilot phase 	<ul style="list-style-type: none"> - Consumer Math is no longer offered - Intermediate Algebra is no longer offered - Algebra 3 is no longer offered
2023-24	<ul style="list-style-type: none"> - Games, Networks, and Cryptography is available for school sites to implement - Explorations in Data Science begins a small pilot phase 	
2024-25	<ul style="list-style-type: none"> - Explorations in Data Science is available for sites to implement - Math and Real-World Issues begins a small pilot phase 	<ul style="list-style-type: none"> - College Prep Statistics is no longer available
2024-25	<ul style="list-style-type: none"> - Math and Real-World Issues is available for sites to implement - Math in the Trades (if approved) begins a small pilot phase 	

The Board expressed their gratitude towards Mrs. Rolf and Mr. Meyer for their presentation.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. President Ryan explained public comment protocols and noted there were six (6) requests to speak.

Mindy Tarantino expressed her concerns and opposition, as an employee and parent, to the COVID vaccine mandate for staff and students.

Sarah Quintero expressed her opposition and concerns to the vaccine mandate.

Geoffrey Cox shared his opposition to the student vaccine mandate.

Ginger E. Strouse shared her opposition of the vaccine mandate for students. Carol K. Townsend did not speak but was present in support of Ms. Strouse.

Doreen Growes expressed her concerns and opposition of the vaccine mandate and asked for the freedom to choose.

Shannon Cummings expressed her concerns and opposition of the vaccine mandate and asked for the freedom to choose. Elizabeth Lopez did not speak but was present in support of Ms. Cummings.

President Ryan expressed her gratitude to those in attendance for their professionalism and for sharing their thoughts and concerns. She explained that because the item was not on the agenda, the Board was unable to hold a discussion.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 1.2. Approval to Change Meeting Time for the December 21, 2021 Regularly Scheduled Board of Education Meeting
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Approval to Submit Application for PL 81-874 and Designation of Authorized Representative
- 2.7. Authorization to Sell/Dispose of Surplus Items
- 2.8. Authorization/Ratification to Piggyback on Colton Joint Unified School District Bid for Purchase of Playground Equipment for Sycamore Canyon
- 3.1. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Occupational Therapy
- 3.2. Approval of Nonpublic Master Contract with The Heritage Community for Residential Treatment Center Services and Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Amended Memorandum of Understanding (MOU) between Santee School District and Arising Counseling Center, Brenda Leon, LMFT for Mental Health Services
- 4.3. Adoption of Resolution No. 2022-06 to Reduce and/or Eliminate Classified Non-Management Positions
- 4.4. Approval of Short-Term Services Agreement

Member Burns moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Appointment of Out-of-School Time Coordinator
 Superintendent Baranski noted that with the upcoming retirement of Hope Baker, the current Out-of-School (OST) Time Coordinator, Administration conducted a thorough application review and interview process to find a replacement. She recommended the appointment of Delia Salcido, as Out-of-School Time Coordinator, effective December 6, 2021. Superintendent Baranski shared Delia Salcido is currently an OST Early Childhood Support Group Lead II and prior to that, she was a Lead Teacher/Assistant Director of East County Christian Preschool. Member El-Hajj moved approval.

Ms. Salcido expressed her appreciation to the Board for the opportunity and shared her excitement for the opportunity to serve in this leadership position.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through September 30, 2021; and shared the District ended the month with a cash balance in the General Fund of approximately \$22 million sufficient to pay all of the District’s financial obligations for the fiscal year. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Fox</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

2.2. Approval of Service Agreement with SOL Transportation to Transport Certain Students To and From Schools

Karl Christensen, Assistant Superintendent of Business Services, explained that due to bus driver shortages, the District has developed and invoked contingency plans when there are not enough drivers present on particular days to service all District routes. SOL Transportation could transport student if the need arose.

SOL Transportation currently provides transportation for students in several San Diego County school districts and the County Office of Education. They will provide all necessary vehicles, accessories, and qualified personnel to meet all State, Local and District laws and regulations.

The Board asked to be kept informed on the financial impact, if these services were required. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Fox</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Second Reading of Board Policies (BP):

- **BP 0520 – Intervention in Underperforming Schools**
- **BP 0520.1 – Comprehensive and Target School Improvement**

President Ryan presented Board Policies (BP) Intervention in Underperforming Schools (BP 0520); and Comprehensive and Target School Improvement (BP 0520.1) for adoption. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, was present but did not have communication.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski provided a COVID-19 School District update. She shared being happy to report that the cases decreased since the last Board meeting, and cases continue to decrease. Superintendent Baranski shared parents had utilized the District’s COVID testing site; and noted more student testing was expected. Superintendent Baranski noted testing allows the students to return to school.

Superintendent Baranski shared Chick-fil-A surprised Alison Carroll, Teacher at Cajon Park School, for her service through their military appreciation program. She shared her appreciation of Ms. Carroll for her service in the United States Army and to all staff who had served and/or is serving in the military. Superintendent Baranski noted veteran staff would be recognized for their service. Member Levens-Craig shared it was great being a part of Ms. Carroll's surprise by Chick-fil-A.

Member Burns reported Chet F. Harritt students were at six-grade camp. He noted students had been tested prior to leaving and camp, would test again at camp, and the activities had been modified to keep everyone safe. Member Burns shared it was great to see students back at camp. He noted participating in his son's parent conference online and expressed his appreciation of the teachers for their hard work in making the virtual conferences a success. Member Burns noted that all staff had been working extremely hard during the pandemic and asked that Administration consider rewarding office staff with a token of appreciation. Member El-Hajj suggested working with Cathy Abel, the Director of Child Nutrition, on some ideas.

Member Fox noted visiting schools and shared that he makes it a point to ask office staff to come outside to express his appreciation on behalf of the Board.

Member El-Hajj shared visiting schools with Member Fox and Superintendent Baranski and noted there was a lot of great energy at the schools. She shared enjoying meeting new teachers.

President Ryan noted she would be speaking as part of a group at the California School Boards Association (CSBA) Conference on techniques used by Districts to keep students in school during the pandemic. She reiterated being asked to speak because she was a member of the CSBA Delegate Assembly and Santee School District had been one of very few districts to bring students back to school five days a week, for full-day instruction. She asked Administration for assistance with the presentation.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:20 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:35 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of November 2, 2021, was adjourned at 9:35 p.m.

Dianne El-Hajj, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

November 9, 2021
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:03 p.m. by President Ryan.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 5-2122

The Board entered closed session at 6:09 p.m. to discuss student discipline hearings for student #: 5-2122. This matter was heard by the Santee School Board Members Dustin Burns, Barbara Ryan, El-Hajj, and Ken Fox in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Ryan announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:10 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member El-Hajj to expel student #5-2122 from the Santee School District for violation of California Education Code Sections (c) (j) (k) Possessed, used, sold, or otherwise furnished, or been under the influence of alcohol, intoxicant, or any controlled substance, as defined in the Health and Safety Code, possessed, offered, arranged, or negotiated to sell drug paraphernalia, as defined in the Health and Safety Code, and disrupted school activities or defied authority of school personnel, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through February 18, 2022. After that, student may transfer to another school as determined by administration.
- Achieve and maintain a 2.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by February 18, 2022 and provide written verification.
- Complete a counseling program for drug/alcohol abuse prevention/treatment, decision-making and peer pressure, and intimidation and harassment.
- The student will receive a psychiatric evaluation provided through the district.
- Remain free of illegal substances and participate in a monthly drug testing program.
- Complete all elements of this Rehabilitation Plan by February 18, 2022, and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by November 16, 2021, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

<i>Motion:</i> <u>El-Hajj</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Not Present</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>El-Hajj</i> <u>Aye</u>	

E. ADJOURNMENT

The November 9, 2021 special meeting was adjourned at 7:15 p.m.

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
November 16, 2021

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$22,131, with substitute costs of \$290, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - November 16, 2021

Travel Dates			Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Various,	12/01/21	- 04/01/23	Kristen Bonser	PRIDE Academy	National Center on Education and the Economy	San Marcos/virtual	\$0	\$10,554	Title 1	Multiple day national institute focusing on instructional leadership.	1, 2
Various,	12/01/21	- 04/01/23	Summer Locke	Pepper Drive School	National Center on Education and the Economy	San Marcos/virtual	\$0	\$10,554	Title 1	Multiple day national institute focusing on instructional leadership.	1, 2
Mon-Fri,	02/21/22	- 02/25/22	Ashley Williams	Sycamore Canyon School	Fundamentals of Structured TEACCHing	Virtual	\$0	\$540	Special Education	The multi-day workshop that will focus on speech conditions.	1
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California											
Mon-Tues,	12/06/21	- 12/07/21	Katie Borts	Human Resources	2021 CSEBA Annual Summit	Huntington Beach	\$0	\$161	Human Resources	Annual benefits summit on legislation, plan changes, and benefit trends.	
Mon-Tues,	12/06/21	- 12/07/21	Lindsay Meyer	Human Resources	2021 CSEBA Annual Summit	Huntington Beach	\$0	\$161	Human Resources	Annual benefits summit on legislation, plan changes, and benefit trends.	
Mon-Tues,	12/06/21	- 12/07/21	Charlene Stanley	Hill Creek School	2021 CSEBA Annual Summit	Huntington Beach	\$290	\$161	Human Resources	Annual benefits summit on legislation, plan changes, and benefit trends.	

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.
 Prepared by Karl Christensen
 November 16, 2021

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of October 2021:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14830911 TO 14828416	\$1,398,891.84
0900	N/A	
1200	14827210 TO 14828404	\$1,229.94
1300	14827210 TO 14833170	\$117,882.83
1400	14833173 TO 14828459	\$413,710.32
2109	N/A	
2139 / 2108	14829622 TO 14828459	\$78,380.05
2518	14830886	\$187.50
2538	14827210 TO 14833229	\$574,188.43
3500		
4000	14827210 TO 14833224	\$67,912.00
6300	14824900 TO 14833227	\$6,114.69
TOTAL:		\$2,658,497.60

Student Body Warrants issued for the period of October 2021:

\$0

Payroll Warrants issued for the period of October 2021:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$6,340,928.89
12 00	12 00	\$35,402.32
13 00	13 00	\$152,901.99
14 00	14 00	\$0
25 18	25 18	\$0
63 00	63 00	\$289,161.49
		\$6,818,394.69

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of October 2021 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$9,476,892.29 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of October 2021:

AMOUNT	LOCATION
\$25,122.61	BUSINESS SERVICES
\$4,118.51	CAJON PARK SCHOOL
\$3,518.06	CARLTON HILLS SCHOOL
\$187.50	CARLTON OAKS SCHOOL
\$615.28	CARLTON HILLS SCHOOL
\$4,851.61	CARLTON OAKS SCHOOL
\$324.86	CENTRAL KITCHEN
\$26,122.95	CHET F HARRITT SCH
\$187,642.75	DISTRICT LIBRARY
\$3,140.48	EDUCATIONAL PROJECTS
\$2,336.97	EDUCATIONAL SERVICES
\$498.67	FACILITIES MODERNIZATION
\$9,731.70	HILL CREEK SCHOOL
\$2,204.50	HUMAN RESOURCES
\$138,434.38	MAINTENANCE
\$4,885.08	PEPPER DRIVE SCHOOL
\$14,692.21	PROJECT SAFE
\$2,460.66	PROSPECT AVENUE SCH
\$16,325.00	PUPIL SERVICES
\$4,188.85	RIO SECO SCHOOL
\$187,023.66	SPECIAL EDUCATION
\$835.18	STATE PRE-SCHOOL
\$1,000.00	SUPERINTENDENT DEPT
\$3,987.21	SYCAMORE CANYON SCH
\$19,534.65	TECHNOLOGY SERVICES
\$2,905.37	TRANSPORTATION
\$15,379.23	WAREHOUSE
\$682,928.14	Grand Total

RECOMMENDATION:

Administration recommends approval of purchase orders #0000012582 through 0000012785 issued October 1, 2021 through October 31, 2021.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$682,928.14 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2021-22

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER LISTING
OCTOBER 2021
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000012693	10/14/2021	APPLE INC	TECHNOLOGY EQUIPMENT	0100	192.87	015	ALTERNATIVE SCHOOL
0000012776	10/27/2021	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	499.34	015	ALTERNATIVE SCHOOL
					692.21		ALTERNATIVE SCHOOL Total
0000012771	10/27/2021	EPA K-9 & INVESTIGATIVE SERVICES, INC.	SECURITY FOR BOARD MEETING	0100	168.00	060	BOARD OF EDUCATION
					168.00		BOARD OF EDUCATION Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	1962.78	064	BUSINESS SERVICES
0000012616	10/7/2021	MOBILE MINI STORAGE SOLUTIONS	COVID SITE TESTING	0100	10500.00	064	BUSINESS SERVICES
0000012623	10/11/2021	AMAZON.COM	COVID TEST SITE SUPPLIES	0100	78.66	064	BUSINESS SERVICES
0000012623	10/11/2021	AMAZON.COM	COVID TEST SITE SUPPLIES	0100	133.18	064	BUSINESS SERVICES
0000012623	10/11/2021	AMAZON.COM	COVID TEST SITE SUPPLIES	0100	13.79	064	BUSINESS SERVICES
0000012623	10/11/2021	AMAZON.COM	COVID TEST SITE SUPPLIES	0100	15.04	064	BUSINESS SERVICES
0000012623	10/11/2021	AMAZON.COM	COVID TEST SITE SUPPLIES	0100	349.82	064	BUSINESS SERVICES
0000012623	10/11/2021	AMAZON.COM	COVID TEST SITE SUPPLIES	0100	12.90	064	BUSINESS SERVICES
0000012664	10/12/2021	THE NYHART COMPANY, INC.	GASB 75 OPEB REPORTING	0100	6950.00	064	BUSINESS SERVICES
0000012687	10/14/2021	BRUSTEIN & MANASEVIT PLLC	TRAINING - BUS SERV.	0100	690.00	064	BUSINESS SERVICES
0000012733	10/20/2021	DALE SCOTT & CO., INC.	DESIGN COSTS - ICOC MAGAZINE	0100	1293.34	064	BUSINESS SERVICES
0000012746	10/22/2021	ALL STAR GLASS	WINDSHIELD REPLACEMENT	0100	475.21	064	BUSINESS SERVICES
0000012770	10/27/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	142.79	064	BUSINESS SERVICES
0000012770	10/27/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	79.04	064	BUSINESS SERVICES
0000012770	10/27/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	15.06	064	BUSINESS SERVICES
0000012779	10/27/2021	NINYO & MOORE	GEOTECHNICAL OBSERVATION - PA	1400	1561.00	064	BUSINESS SERVICES
0000012781	10/27/2021	GILBERT CASTRO	FENCE FOR COVID TEST SITE - DO	0100	850.00	064	BUSINESS SERVICES
					25122.61		BUSINESS SERVICES Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	480.58	006	CAJON PARK SCHOOL
0000012655	10/12/2021	TWO WAY DIRECT	SCHOOL RADIOS - CP	0100	11.51	006	CAJON PARK SCHOOL
0000012655	10/12/2021	TWO WAY DIRECT	SCHOOL RADIOS - CP	0100	258.28	006	CAJON PARK SCHOOL
0000012669	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	144.56	006	CAJON PARK SCHOOL
0000012669	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	121.65	006	CAJON PARK SCHOOL
0000012669	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	121.65	006	CAJON PARK SCHOOL
0000012669	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	121.65	006	CAJON PARK SCHOOL
0000012696	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	18.31	006	CAJON PARK SCHOOL
0000012696	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	33.36	006	CAJON PARK SCHOOL
0000012696	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	47.32	006	CAJON PARK SCHOOL
0000012717	10/18/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	21.54	006	CAJON PARK SCHOOL
0000012717	10/18/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	8.61	006	CAJON PARK SCHOOL
0000012717	10/18/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	7.53	006	CAJON PARK SCHOOL
0000012720	10/20/2021	AMAZON.COM	SCHOOL SITE SUPPLIES - CP	0100	21.54	006	CAJON PARK SCHOOL
0000012740	10/22/2021	SOUTH COAST COPY SYSTEMS	ADD FINISHER TO COPIER - CP	0100	709.00	006	CAJON PARK SCHOOL
0000012775	10/27/2021	SCHOLASTIC CLASSRM MAGAZINES	DIGITAL MAGAZINE SUBSCRIPTION	0100	459.76	006	CAJON PARK SCHOOL
0000012775	10/27/2021	SCHOLASTIC CLASSRM MAGAZINES	DIGITAL MAGAZINE SUBSCRIPTION	0100	938.85	006	CAJON PARK SCHOOL
0000012775	10/27/2021	SCHOLASTIC CLASSRM MAGAZINES	DIGITAL MAGAZINE SUBSCRIPTION	0100	592.81	006	CAJON PARK SCHOOL
					4118.51		CAJON PARK SCHOOL Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	98.18	003	CARLTON HILLS SCHOOL
0000012619	10/8/2021	ULINE	OUTDOOR EDU MATERIALS - CH	0100	2420.22	003	CARLTON HILLS SCHOOL
0000012621	10/8/2021	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOK ORDER - CH	0100	999.66	003	CARLTON HILLS SCHOOL
					3518.06		CARLTON HILLS SCHOOL Total
0000012624	10/11/2021	G. WAYNE OETKEN & ASSOCIATES	CONSULTING SERVICES	2518	187.50	097	CARLTON OAKS SCHOOL
					187.50		CARLTON OAKS SCHOOL Total
0000012627	10/11/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	23.53	003	CARLTON HILLS SCHOOL
0000012631	10/11/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	550.82	003	CARLTON HILLS SCHOOL

0000012734	10/20/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	40.93 003	CARLTON HILLS SCHOOL
					615.28	CARLTON HILLS SCHOOL Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	1338.35 008	CARLTON OAKS SCHOOL
0000012594	10/1/2021	DATEL SYSTEMS	TECHNOLOGY EQUIPMENT	0100	204.73 008	CARLTON OAKS SCHOOL
0000012594	10/1/2021	DATEL SYSTEMS	TECHNOLOGY EQUIPMENT	0100	60.00 008	CARLTON OAKS SCHOOL
0000012605	10/5/2021	PENWORTHY	LIBRARY BOOKS - CO	0100	674.27 008	CARLTON OAKS SCHOOL
0000012638	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	51.70 008	CARLTON OAKS SCHOOL
0000012638	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - CO	0100	18.29 008	CARLTON OAKS SCHOOL
0000012658	10/12/2021	MAINTEX INC	CUSTODIAL SUPPLIES - CO	0100	121.32 008	CARLTON OAKS SCHOOL
0000012694	10/14/2021	AL'S SPORT SHOP	UNIFORMS - CO	0100	798.43 008	CARLTON OAKS SCHOOL
0000012694	10/14/2021	AL'S SPORT SHOP	UNIFORMS - CO	0100	782.27 008	CARLTON OAKS SCHOOL
0000012732	10/20/2021	SCHOLASTIC INC., EDUCATION	MAGAZINE DIGITAL - CO	0100	89.90 008	CARLTON OAKS SCHOOL
0000012750	10/25/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	59.36 008	CARLTON OAKS SCHOOL
0000012752	10/25/2021	WILLY'S ELECTRONIC SUPPLY-SD	SCHOOL SUPPLIES - CO	0100	145.33 008	CARLTON OAKS SCHOOL
0000012752	10/25/2021	WILLY'S ELECTRONIC SUPPLY-SD	SCHOOL SUPPLIES - CO	0100	13.78 008	CARLTON OAKS SCHOOL
0000012762	10/26/2021	AMAZON.COM	SCHOOL SITE - CO	0100	21.54 008	CARLTON OAKS SCHOOL
0000012762	10/26/2021	AMAZON.COM	SCHOOL SITE - CO	0100	21.54 008	CARLTON OAKS SCHOOL
0000012762	10/26/2021	AMAZON.COM	SCHOOL SITE - CO	0100	21.54 008	CARLTON OAKS SCHOOL
0000012762	10/26/2021	AMAZON.COM	SCHOOL SITE - CO	0100	20.46 008	CARLTON OAKS SCHOOL
0000012778	10/27/2021	SCHOOL SPECIALTY, INC	CLASSROOM CURRICULUM - CO	0100	43.80 008	CARLTON OAKS SCHOOL
0000012778	10/27/2021	SCHOOL SPECIALTY, INC	CLASSROOM CURRICULUM - CO	0100	331.87 008	CARLTON OAKS SCHOOL
0000012778	10/27/2021	SCHOOL SPECIALTY, INC	CLASSROOM CURRICULUM - CO	0100	33.13 008	CARLTON OAKS SCHOOL
					4851.61	CARLTON OAKS SCHOOL Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	1300	244.35 090	CENTRAL KITCHEN
0000012710	10/18/2021	HOME DEPOT COMMERCIAL ACCOUNT	MAINT SUPPLIES - CNS	1300	34.54 090	CENTRAL KITCHEN
0000012770	10/27/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	1300	45.97 090	CENTRAL KITCHEN
					324.86	CENTRAL KITCHEN Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	1505.00 007	CHET F HARRITT SCH
0000012637	10/12/2021	AMAZON.COM	CLASSROOM SUPPLIES - CFH	0100	7.53 007	CHET F HARRITT SCH
0000012698	10/14/2021	SKEDADDLE FUNDRAISERS	FUNDRAISER - CFH	0100	7149.00 007	CHET F HARRITT SCH
0000012701	10/14/2021	HOME DEPOT COMMERCIAL ACCOUNT	SHADOW ROCK PARK - CFH	0100	43.04 007	CHET F HARRITT SCH
0000012702	10/14/2021	EWING IRRIGATION PRODUCTS	SHADOW ROCK PARK - CFH	0100	616.37 007	CHET F HARRITT SCH
0000012702	10/14/2021	EWING IRRIGATION PRODUCTS	SHADOW ROCK PARK - CFH	0100	298.35 007	CHET F HARRITT SCH
0000012703	10/14/2021	HAWTHORNE MACHINERY CO	SHADOW ROCK PARK - CFH	0100	235.97 007	CHET F HARRITT SCH
0000012704	10/14/2021	KRC ROCK INC	SHADOW ROCK PARK - CFH	0100	1786.80 007	CHET F HARRITT SCH
0000012735	10/21/2021	JUDGE NETTING, INC.	NETTING MODIFICATIONS - CFH	2538	11900.00 007	CHET F HARRITT SCH
0000012765	10/26/2021	KNIFFING'S DISCOUNT NURSERIES	CFH PTA BUDGET	0100	1439.65 007	CHET F HARRITT SCH
0000012766	10/26/2021	DEPARTMENT OF GENERAL SERVICES	FINAL PLAN CHECK FEES - CFH	2538	1141.24 007	CHET F HARRITT SCH
					26122.95	CHET F HARRITT SCH Total
0000012649	10/12/2021	JUNIOR LIBRARY GUILD	LIBRARY - PD	0100	776.77 071	DISTRICT LIBRARY
0000012663	10/12/2021	HOUGHTON MIFFLIN HARCOURT	MATH CURRICULUM	0100	186865.98 071	DISTRICT LIBRARY
					187642.75	DISTRICT LIBRARY Total
0000012620	10/8/2021	FOLLETT SCHOOL SOLUTIONS INC.	LOTTERY BOOK ORDER - CH	0100	997.30 068	EDUCATIONAL PROJECTS
0000012648	10/12/2021	JUNIOR LIBRARY GUILD	LOTTERY FUNDS - PD	0100	71.38 068	EDUCATIONAL PROJECTS
0000012670	10/12/2021	BARNES AND NOBLE BOOKSELLERS	BOOK ORDER - PD	0100	2036.51 068	EDUCATIONAL PROJECTS
0000012714	10/18/2021	FIRST BOOK	CAJON PARK - LIBRARY BOOKS	0100	35.29 068	EDUCATIONAL PROJECTS
					3140.48	EDUCATIONAL PROJECTS Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	251.62 066	EDUCATIONAL SERVICES
0000012604	10/4/2021	CITI CARDS /	CITI BANK	0100	195.52 066	EDUCATIONAL SERVICES
0000012622	10/8/2021	ACCO BRANDS USA LLC	LAMINATING MACHINE - ERC	0100	1889.83 069	EDUCATIONAL SERVICES
					2336.97	EDUCATIONAL SERVICES Total
0000012770	10/27/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	368.96 077	FACILITIES MODERNIZATION
0000012770	10/27/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	129.71 077	FACILITIES MODERNIZATION
					498.67	FACILITIES MODERNIZATION Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	42.64 010	HILL CREEK SCHOOL

0000012617	10/7/2021	LEARNING A-Z	RAZ KIDS SUBSCRIPTION	0100	1944.00	010	HILL CREEK SCHOOL
0000012618	10/8/2021	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	1498.01	010	HILL CREEK SCHOOL
0000012676	10/13/2021	ACCO BRANDS USA LLC	OFFICE SUPPLIES - HC	0100	220.07	010	HILL CREEK SCHOOL
0000012676	10/13/2021	ACCO BRANDS USA LLC	OFFICE SUPPLIES - HC	0100	95.60	010	HILL CREEK SCHOOL
0000012689	10/14/2021	DAVE BANG ASSOCIATES INC	SHADE STRUCTURE - HC	0100	4363.13	010	HILL CREEK SCHOOL
0000012718	10/19/2021	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - HC	0100	1568.25	010	HILL CREEK SCHOOL
					9731.70		HILL CREEK SCHOOL Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	94.62	065	HUMAN RESOURCES
0000012628	10/11/2021	SUPERINTENDENT OF SCHOOLS	HR BANNERS	0100	484.88	065	HUMAN RESOURCES
0000012629	10/11/2021	JUSTIN LAPILUSA CLINICAL PSYCHOLOGIST		0100	1500.00	065	HUMAN RESOURCES
0000012630	10/11/2021	SAVE-A-LIFE EDUCATORS INC	CPR TRAINING	0100	125.00	065	HUMAN RESOURCES
					2204.50		HUMAN RESOURCES Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	114.17	075	MAINTENANCE
0000012583	10/1/2021	ADVANCE PLUMBING CO	RRMA PLUMBING REPAIRS - SC	0100	22835.00	075	MAINTENANCE
0000012584	10/1/2021	WESTERN FIRE PROTECTION, INC.	FIRE SPRINKLER REPAIRS - PD	0100	655.00	075	MAINTENANCE
0000012585	10/1/2021	DAVE BANG ASSOCIATES INC	PLAYGROUND SAFETY SUPPLIES	0100	3562.22	075	MAINTENANCE
0000012595	10/1/2021	LENOVO (UNITED STATES) INC.	TECHNOLOGY EQUIPMENT	0100	180.00	075	MAINTENANCE
0000012595	10/1/2021	LENOVO (UNITED STATES) INC.	TECHNOLOGY EQUIPMENT	0100	2133.45	075	MAINTENANCE
0000012607	10/5/2021	GREENSTONE LANDCARE, INC.	ARBOR SERVICES - CP	0100	2550.00	080	MAINTENANCE
0000012607	10/5/2021	GREENSTONE LANDCARE, INC.	ARBOR SERVICES - CP	0100	2400.00	080	MAINTENANCE
0000012607	10/5/2021	GREENSTONE LANDCARE, INC.	ARBOR SERVICES - CP	0100	400.00	080	MAINTENANCE
0000012615	10/7/2021	PRECISION CONCRETE CUTTING	CONCRETE CUTTING/REPAIR	0100	916.50	075	MAINTENANCE
0000012615	10/7/2021	PRECISION CONCRETE CUTTING	CONCRETE CUTTING/REPAIR	0100	8406.44	075	MAINTENANCE
0000012633	10/11/2021	UNITED SITE SERVICES OF CA INC	HAND WASHING STATIONS - COVID	0100	1355.46	075	MAINTENANCE
0000012674	10/13/2021	UNITED SITE SERVICES OF CA INC	HAND WASHING STATIONS - SC	0100	14000.00	075	MAINTENANCE
0000012680	10/13/2021	USA SEALING	COVID SUPPLIES	0100	9339.38	075	MAINTENANCE
0000012681	10/13/2021	INTERNATIONAL E-Z UP, INC.	COVID SUPPLIES - ALL SITES	0100	2004.15	075	MAINTENANCE
0000012681	10/13/2021	INTERNATIONAL E-Z UP, INC.	COVID SUPPLIES - ALL SITES	0100	4386.50	075	MAINTENANCE
0000012681	10/13/2021	INTERNATIONAL E-Z UP, INC.	COVID SUPPLIES - ALL SITES	0100	3369.34	075	MAINTENANCE
0000012681	10/13/2021	INTERNATIONAL E-Z UP, INC.	COVID SUPPLIES - ALL SITES	0100	320.22	075	MAINTENANCE
0000012682	10/13/2021	CITY ELECTRIC SUPPLY	DEFERRED MAINT.	1400	574.44	075	MAINTENANCE
0000012682	10/13/2021	CITY ELECTRIC SUPPLY	DEFERRED MAINT.	1400	23.88	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	401.00	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	1362.00	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	354.50	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	280.00	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	222.50	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	3581.00	075	MAINTENANCE
0000012683	10/13/2021	PACIFIC HVAC SERVICE	HVAC SERVICE - MULTIPLE SITES	0100	1412.50	075	MAINTENANCE
0000012684	10/13/2021	R&R CONTROLS, INC.	HVAC CONTRACT SERVICES	0100	375.00	075	MAINTENANCE
0000012684	10/13/2021	R&R CONTROLS, INC.	HVAC CONTRACT SERVICES	0100	795.00	075	MAINTENANCE
0000012685	10/13/2021	AMERICAN AIR FILTER COMPANY, INC.	COVID SUPPLIES - FILTERS	0100	3254.33	075	MAINTENANCE
0000012707	10/18/2021	LOWE'S STORE #1661	PORTABLE SUPPLIES - RS	0100	345.88	075	MAINTENANCE
0000012709	10/18/2021	HOME DEPOT COMMERCIAL ACCOUNT	PORTABLE SUPPLIES - RS	0100	183.81	075	MAINTENANCE
0000012719	10/19/2021	DFS FLOORING	CLASSROOM FLOORING - SC	0100	5023.00	075	MAINTENANCE
0000012719	10/19/2021	DFS FLOORING	CLASSROOM FLOORING - SC	0100	300.00	075	MAINTENANCE
0000012719	10/19/2021	DFS FLOORING	CLASSROOM FLOORING - SC	0100	450.00	075	MAINTENANCE
0000012736	10/21/2021	WESTERN FIRE PROTECTION, INC.	ANNUAL FIRE INSPECTION SPRINK	0100	680.00	075	MAINTENANCE
0000012736	10/21/2021	WESTERN FIRE PROTECTION, INC.	ANNUAL FIRE INSPECTION SPRINK	0100	680.00	075	MAINTENANCE
0000012736	10/21/2021	WESTERN FIRE PROTECTION, INC.	ANNUAL FIRE INSPECTION SPRINK	0100	680.00	075	MAINTENANCE
0000012736	10/21/2021	WESTERN FIRE PROTECTION, INC.	ANNUAL FIRE INSPECTION SPRINK	0100	680.00	075	MAINTENANCE
0000012736	10/21/2021	WESTERN FIRE PROTECTION, INC.	ANNUAL FIRE INSPECTION SPRINK	0100	680.00	075	MAINTENANCE
0000012736	10/21/2021	WESTERN FIRE PROTECTION, INC.	ANNUAL FIRE INSPECTION SPRINK	0100	475.00	075	MAINTENANCE
0000012738	10/21/2021	GILBERT CASTRO	FENCING - RS	0100	6700.00	075	MAINTENANCE
0000012739	10/22/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES - M&O	0100	51.63	075	MAINTENANCE

0000012741	10/22/2021	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES - M&O	0100	25.82	075	MAINTENANCE
0000012767	10/27/2021	LOWE'S STORE #1661	DEFERRED MAINTENANCE	1400	8.24	075	MAINTENANCE
0000012768	10/27/2021	GREENSTONE LANDCARE, INC.	ARBOR SERVICES - CP	0100	4950.00	080	MAINTENANCE
0000012769	10/27/2021	ABILITY PLUMBING SERVICE & REPAIR	CONTRACT SVCS PLUMBING - CO	0100	1402.00	075	MAINTENANCE
0000012772	10/27/2021	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIR - PD	0100	18990.00	075	MAINTENANCE
0000012780	10/27/2021	NEXON CORPORATION	HAZ MAT - CO	0100	4565.02	075	MAINTENANCE
					138434.38		MAINTENANCE Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	2699.14	002	PEPPER DRIVE SCHOOL
0000012589	10/1/2021	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	0100	391.82	002	PEPPER DRIVE SCHOOL
0000012590	10/1/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	388.96	002	PEPPER DRIVE SCHOOL
0000012626	10/11/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	104.95	002	PEPPER DRIVE SCHOOL
0000012639	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - PD	0100	7.53	002	PEPPER DRIVE SCHOOL
0000012690	10/14/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	389.95	002	PEPPER DRIVE SCHOOL
0000012699	10/14/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	391.82	002	PEPPER DRIVE SCHOOL
0000012729	10/20/2021	ROCHESTER 100 INC	SCHOOL SUPPLIES - PD	0100	421.84	002	PEPPER DRIVE SCHOOL
0000012760	10/25/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	89.07	002	PEPPER DRIVE SCHOOL
					4885.08		PEPPER DRIVE SCHOOL Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	6300	459.06	072	PROJECT SAFE
0000012601	10/4/2021	GOPHER SPORT	SCHOOL SUPPLIES - OSTP	0100	36.34	072	PROJECT SAFE
0000012601	10/4/2021	GOPHER SPORT	SCHOOL SUPPLIES - OSTP	0100	33.92	072	PROJECT SAFE
0000012601	10/4/2021	GOPHER SPORT	SCHOOL SUPPLIES - OSTP	0100	8.43	072	PROJECT SAFE
0000012601	10/4/2021	GOPHER SPORT	SCHOOL SUPPLIES - OSTP	6300	367.45	072	PROJECT SAFE
0000012601	10/4/2021	GOPHER SPORT	SCHOOL SUPPLIES - OSTP	6300	342.94	072	PROJECT SAFE
0000012601	10/4/2021	GOPHER SPORT	SCHOOL SUPPLIES - OSTP	6300	85.25	072	PROJECT SAFE
0000012602	10/4/2021	S&S WORLDWIDE	SCHOOL SUPPLIES - OSTP	0100	58.66	072	PROJECT SAFE
0000012602	10/4/2021	S&S WORLDWIDE	SCHOOL SUPPLIES - OSTP	0100	61.08	072	PROJECT SAFE
0000012602	10/4/2021	S&S WORLDWIDE	SCHOOL SUPPLIES - OSTP	6300	593.11	072	PROJECT SAFE
0000012602	10/4/2021	S&S WORLDWIDE	SCHOOL SUPPLIES - OSTP	6300	617.65	072	PROJECT SAFE
0000012604	10/4/2021	CITI CARDS /	CITI BANK	6300	101.08	072	PROJECT SAFE
0000012604	10/4/2021	CITI CARDS /	CITI BANK	6300	2961.80	072	PROJECT SAFE
0000012604	10/4/2021	CITI CARDS /	CITI BANK	6300	101.09	072	PROJECT SAFE
0000012625	10/11/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	6300	458.99	072	PROJECT SAFE
0000012625	10/11/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	6300	2715.30	072	PROJECT SAFE
0000012625	10/11/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	6300	51.72	072	PROJECT SAFE
0000012634	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - YALE	6300	40.36	072	PROJECT SAFE
0000012635	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - PS	6300	18.31	072	PROJECT SAFE
0000012635	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - PS	6300	37.55	072	PROJECT SAFE
0000012635	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - PS	6300	8.16	072	PROJECT SAFE
0000012635	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - PS	6300	14.00	072	PROJECT SAFE
0000012651	10/12/2021	HEALTH FIRST	MEDICAL SUPPLIES - OSTP	6300	344.69	072	PROJECT SAFE
0000012654	10/12/2021	WORTHINGTON DIRECT	TABLES - OSTP	0100	2650.54	072	PROJECT SAFE
0000012654	10/12/2021	WORTHINGTON DIRECT	TABLES - OSTP	0100	501.93	072	PROJECT SAFE
0000012660	10/12/2021	SMART & FINAL	OSTP SUPPLIES	6300	75.00	072	PROJECT SAFE
0000012661	10/12/2021	DELL MARKETING L.P.	TECHNOLOGY SUPPLIES	6300	85.29	072	PROJECT SAFE
0000012666	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	66.00	072	PROJECT SAFE
0000012666	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	67.82	072	PROJECT SAFE
0000012666	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	78.94	072	PROJECT SAFE
0000012666	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	78.78	072	PROJECT SAFE
0000012666	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	79.13	072	PROJECT SAFE
0000012666	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	447.16	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	8.61	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	13.13	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	9.69	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	9.69	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	14.29	072	PROJECT SAFE

0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	7.03	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	11.84	072	PROJECT SAFE
0000012686	10/14/2021	AMAZON.COM	SCHOOL SUPPLIES - OSTP	6300	9.28	072	PROJECT SAFE
0000012715	10/18/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	6300	247.83	072	PROJECT SAFE
0000012731	10/20/2021	SMART & FINAL	PROJECT SAFE FOOD - SC	6300	75.00	072	PROJECT SAFE
0000012761	10/25/2021	SMART & FINAL	YALE SUPPLIES - OSTP	6300	300.00	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	102.31	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	15.07	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	19.38	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	10.33	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	11.83	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	17.22	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	16.15	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	16.15	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	14.00	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	5.92	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	21.50	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	9.62	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	13.16	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	19.34	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	12.49	072	PROJECT SAFE
0000012773	10/27/2021	AMAZON.COM	PROJECT SAFE SUPPLIES - OSTP	6300	9.69	072	PROJECT SAFE
0000012774	10/27/2021	AMAZON.COM	YALE SUPPLIES - OSTP	6300	11.84	072	PROJECT SAFE
0000012774	10/27/2021	AMAZON.COM	YALE SUPPLIES - OSTP	6300	7.53	072	PROJECT SAFE
0000012774	10/27/2021	AMAZON.COM	YALE SUPPLIES - OSTP	6300	4.76	072	PROJECT SAFE
					14692.21		PROJECT SAFE Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	163.91	005	PROSPECT AVENUE SCH
0000012640	10/12/2021	AMAZON.COM	SCHOOL SUPPLIES - PA	0100	14.22	005	PROSPECT AVENUE SCH
0000012641	10/12/2021	AMAZON.COM	OFFICE SUPPLIES - PA	0100	118.47	005	PROSPECT AVENUE SCH
0000012642	10/12/2021	AMAZON.COM	OFFICE SUPPLIES - PA	0100	48.38	005	PROSPECT AVENUE SCH
0000012644	10/12/2021	ACCO BRANDS USA LLC	EQUIPMENT REPLACEMENT - PA	0100	795.00	005	PROSPECT AVENUE SCH
0000012667	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	36.76	005	PROSPECT AVENUE SCH
0000012667	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	318.39	005	PROSPECT AVENUE SCH
0000012677	10/13/2021	SCHOOL MATE	SCHOOL SUPPLIES - PA	0100	102.36	005	PROSPECT AVENUE SCH
0000012697	10/14/2021	AMAZON.COM	OFFICE SUPPLIES - PA	0100	45.34	005	PROSPECT AVENUE SCH
0000012763	10/26/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	66.00	005	PROSPECT AVENUE SCH
0000012763	10/26/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	67.82	005	PROSPECT AVENUE SCH
0000012763	10/26/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	447.16	005	PROSPECT AVENUE SCH
0000012763	10/26/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	78.94	005	PROSPECT AVENUE SCH
0000012763	10/26/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	78.78	005	PROSPECT AVENUE SCH
0000012763	10/26/2021	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	79.13	005	PROSPECT AVENUE SCH
					2460.66		PROSPECT AVENUE SCH Total
0000012599	10/4/2021	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	LEA MEDICAL BILLING CLAIMS	0100	13200.00	070	PUPIL SERVICES
0000012645	10/12/2021	SUPERINTENDENT OF SCHOOLS	WEBINAR - PUPIL SERVICES	0100	125.00	070	PUPIL SERVICES
0000012744	10/22/2021	SUPERINTENDENT OF SCHOOLS	TRAINING WEBINAR - PUPIL SERV	0100	3000.00	070	PUPIL SERVICES
					16325.00		PUPIL SERVICES Total
0000012636	10/12/2021	AMAZON.COM	LIBRARY - RS	0100	31.59	009	RIO SECO SCHOOL
0000012652	10/12/2021	MAINTEX INC	CUSTODIAL SUPPLIES - RS	0100	22.69	009	RIO SECO SCHOOL
0000012652	10/12/2021	MAINTEX INC	CUSTODIAL SUPPLIES - RS	0100	102.34	009	RIO SECO SCHOOL
0000012652	10/12/2021	MAINTEX INC	CUSTODIAL SUPPLIES - RS	0100	80.56	009	RIO SECO SCHOOL
0000012668	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	294.08	009	RIO SECO SCHOOL
0000012668	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	2547.12	009	RIO SECO SCHOOL
0000012705	10/15/2021	2NDGEAR	TECHNOLOGY EQUIPMENT	0100	45.26	009	RIO SECO SCHOOL
0000012705	10/15/2021	2NDGEAR	TECHNOLOGY EQUIPMENT	0100	15.19	009	RIO SECO SCHOOL
0000012747	10/22/2021	TWO WAY DIRECT	SCHOOL RADIOS - RS	0100	969.48	009	RIO SECO SCHOOL

0000012747	10/22/2021	TWO WAY DIRECT	SCHOOL RADIOS - RS	0100	80.54	009	RIO SECO SCHOOL
					4188.85		RIO SECO SCHOOL Total
0000012586	10/1/2021	THE WINSTON SCHOOL OF SAN DIEGO	SPECIAL ED	0100	39698.40	067	SPECIAL EDUCATION
0000012593	10/1/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	36.76	067	SPECIAL EDUCATION
0000012593	10/1/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	243.05	067	SPECIAL EDUCATION
0000012598	10/4/2021	FRED FINCH YOUTH CENTER	NPS	0100	51039.46	067	SPECIAL EDUCATION
0000012598	10/4/2021	FRED FINCH YOUTH CENTER	NPS	0100	51039.46	067	SPECIAL EDUCATION
0000012608	10/6/2021	BRIQHT MEDIA LLC	TRAINING - SPEC ED	0100	800.00	067	SPECIAL EDUCATION
0000012614	10/6/2021	LAKESHORE LEARNING MATERIALS	STUDENT ASSESSMENTS - SPED	0100	6000.00	067	SPECIAL EDUCATION
0000012632	10/11/2021	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	1997.34	067	SPECIAL EDUCATION
0000012643	10/12/2021	AMAZON.COM	OFFICE SUPPLIES - SPED	0100	199.28	067	SPECIAL EDUCATION
0000012643	10/12/2021	AMAZON.COM	OFFICE SUPPLIES - SPED	0100	109.84	067	SPECIAL EDUCATION
0000012643	10/12/2021	AMAZON.COM	OFFICE SUPPLIES - SPED	0100	156.18	067	SPECIAL EDUCATION
0000012643	10/12/2021	AMAZON.COM	OFFICE SUPPLIES - SPED	0100	37.70	067	SPECIAL EDUCATION
0000012646	10/12/2021	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOL - SPED	0100	44.18	067	SPECIAL EDUCATION
0000012646	10/12/2021	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOL - SPED	0100	88.36	067	SPECIAL EDUCATION
0000012646	10/12/2021	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOL - SPED	0100	144.39	067	SPECIAL EDUCATION
0000012646	10/12/2021	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOL - SPED	0100	200.42	067	SPECIAL EDUCATION
0000012646	10/12/2021	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOL - SPED	0100	51.72	067	SPECIAL EDUCATION
0000012646	10/12/2021	WESTERN PSYCHOLOGICAL SERVICES	PROTOCOL - SPED	0100	103.44	067	SPECIAL EDUCATION
0000012650	10/12/2021	LEARNING WITHOUT TEARS	CURRICULUM - SPED	0100	53.82	067	SPECIAL EDUCATION
0000012650	10/12/2021	LEARNING WITHOUT TEARS	CURRICULUM - SPED	0100	1075.35	067	SPECIAL EDUCATION
0000012650	10/12/2021	LEARNING WITHOUT TEARS	CURRICULUM - SPED	0100	15.03	067	SPECIAL EDUCATION
0000012650	10/12/2021	LEARNING WITHOUT TEARS	CURRICULUM - SPED	0100	53.82	067	SPECIAL EDUCATION
0000012675	10/13/2021	ALL ABOUT LEARNING PRESS, INC.	CURRICULUM - SPED	0100	677.86	067	SPECIAL EDUCATION
0000012675	10/13/2021	ALL ABOUT LEARNING PRESS, INC.	CURRICULUM - SPED	0100	871.81	067	SPECIAL EDUCATION
0000012675	10/13/2021	ALL ABOUT LEARNING PRESS, INC.	CURRICULUM - SPED	0100	443.18	067	SPECIAL EDUCATION
0000012675	10/13/2021	ALL ABOUT LEARNING PRESS, INC.	CURRICULUM - SPED	0100	149.95	067	SPECIAL EDUCATION
0000012678	10/13/2021	FUN AND FUNCTION	SCHOOL SUPPLIES - SPED	0100	269.32	067	SPECIAL EDUCATION
0000012691	10/14/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	139.32	067	SPECIAL EDUCATION
0000012691	10/14/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	289.11	067	SPECIAL EDUCATION
0000012691	10/14/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	243.30	067	SPECIAL EDUCATION
0000012691	10/14/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	243.30	067	SPECIAL EDUCATION
0000012691	10/14/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	243.30	067	SPECIAL EDUCATION
0000012691	10/14/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	905.10	067	SPECIAL EDUCATION
0000012693	10/14/2021	APPLE INC	TECHNOLOGY EQUIPMENT	0100	192.87	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	160.55	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	599.09	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	445.01	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	369.58	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	301.70	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	301.70	067	SPECIAL EDUCATION
0000012695	10/14/2021	NORTHERN SPEECH SERVICES	CLASSROOM SUPPLIES - SPED	0100	339.41	067	SPECIAL EDUCATION
0000012700	10/14/2021	HOUGHTON MIFFLIN HARCOURT	HMH READ LICENSES - ERC	0100	2586.00	067	SPECIAL EDUCATION
0000012706	10/18/2021	BJOREM SPEECH PUBLICATIONS, LLC	SPED	0100	517.20	067	SPECIAL EDUCATION
0000012706	10/18/2021	BJOREM SPEECH PUBLICATIONS, LLC	SPED	0100	592.63	067	SPECIAL EDUCATION
0000012706	10/18/2021	BJOREM SPEECH PUBLICATIONS, LLC	SPED	0100	484.88	067	SPECIAL EDUCATION
0000012706	10/18/2021	BJOREM SPEECH PUBLICATIONS, LLC	SPED	0100	42.00	067	SPECIAL EDUCATION
0000012712	10/18/2021	LEARNING WITHOUT TEARS	TEACHING GUIDE - SPED	0100	80.14	067	SPECIAL EDUCATION
0000012713	10/18/2021	FORDYCE CONSTRUCTION INC	SYCAMORE CANYON WINDOWS	0100	3840.00	067	SPECIAL EDUCATION
0000012721	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	96.94	067	SPECIAL EDUCATION
0000012721	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	90.47	067	SPECIAL EDUCATION
0000012722	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	155.13	067	SPECIAL EDUCATION
0000012723	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	219.77	067	SPECIAL EDUCATION
0000012724	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	313.04	067	SPECIAL EDUCATION

0000012724	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	301.66	067	SPECIAL EDUCATION
0000012725	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	71.02	067	SPECIAL EDUCATION
0000012725	10/20/2021	AMAZON.COM	SCHOOL SUPPLIES - CP	0100	248.84	067	SPECIAL EDUCATION
0000012726	10/20/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	214.93	067	SPECIAL EDUCATION
0000012726	10/20/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	214.93	067	SPECIAL EDUCATION
0000012726	10/20/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	63.00	067	SPECIAL EDUCATION
0000012727	10/20/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	53.99	067	SPECIAL EDUCATION
0000012727	10/20/2021	LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	368.44	067	SPECIAL EDUCATION
0000012728	10/20/2021	SCHOOLSIN	SCHOOL SUPPLIES - CP	0100	251.97	067	SPECIAL EDUCATION
0000012728	10/20/2021	SCHOOLSIN	SCHOOL SUPPLIES - CP	0100	102.22	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	163.74	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	203.71	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	35.82	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	25.58	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	25.58	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	214.93	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	30.70	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	407.40	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	203.70	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	30.70	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	40.93	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	122.79	067	SPECIAL EDUCATION
0000012730	10/20/2021	LAKESHORE LEARNING MATERIALS		0100	81.87	067	SPECIAL EDUCATION
0000012742	10/22/2021	SOCIAL THINKING	TRAINING WEBINAR - SPED	0100	98.00	067	SPECIAL EDUCATION
0000012743	10/22/2021	SOCIAL THINKING	TRAINING WEBINAR - SPED	0100	49.00	067	SPECIAL EDUCATION
0000012745	10/22/2021	SOCIAL THINKING	TRAINING WEBINAR - SPED	0100	98.00	067	SPECIAL EDUCATION
0000012753	10/25/2021	LAKESHORE LEARNING MATERIALS	CURRICULUM - SPED	0100	1724.00	067	SPECIAL EDUCATION
0000012753	10/25/2021	LAKESHORE LEARNING MATERIALS	CURRICULUM - SPED	0100	1724.00	067	SPECIAL EDUCATION
0000012753	10/25/2021	LAKESHORE LEARNING MATERIALS	CURRICULUM - SPED	0100	862.00	067	SPECIAL EDUCATION
0000012753	10/25/2021	LAKESHORE LEARNING MATERIALS	CURRICULUM - SPED	0100	862.00	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	139.54	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	161.52	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	27.91	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	48.43	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	258.28	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	204.56	067	SPECIAL EDUCATION
0000012754	10/25/2021	SUPER DUPER SCHOOL COMPANY	SCHOOL SUPPLIES - SPED	0100	96.87	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	1039.73	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	711.09	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	1073.13	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	277.93	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	277.93	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	290.86	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	232.68	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	67.87	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	161.56	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	161.56	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	174.49	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	361.98	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	109.84	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	265.07	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	142.17	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	128.98	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	161.56	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	148.63	067	SPECIAL EDUCATION

0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	161.56	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	142.17	067	SPECIAL EDUCATION
0000012756	10/25/2021	SOCIAL THINKING	CURRICULUM - SPED	0100	129.24	067	SPECIAL EDUCATION
0000012757	10/25/2021	TOUCHMATH	CURRICULUM - SPED	0100	387.50	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	286.51	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	196.96	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	58.08	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	75.37	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	58.17	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	44.38	067	SPECIAL EDUCATION
0000012758	10/25/2021	AMAZON.COM	CLASSROOM MATERIALS - SPED	0100	39.78	067	SPECIAL EDUCATION
0000012783	10/29/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	36.76	067	SPECIAL EDUCATION
0000012783	10/29/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	312.48	067	SPECIAL EDUCATION
0000012785	10/29/2021	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	83.42	067	SPECIAL EDUCATION
					187023.66		SPECIAL EDUCATION Total
0000012653	10/12/2021	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES - ERC	1200	673.55	012	STATE PRE-SCHOOL
0000012653	10/12/2021	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES - ERC	1200	161.63	012	STATE PRE-SCHOOL
					835.18		STATE PRE-SCHOOL Total
0000012606	10/5/2021	ACSA FOUNDATION FOR	ENROLLMENT	0100	1000.00	062	SUPERINTENDENT DEPT
					1000.00		SUPERINTENDENT DEPT Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	473.10	004	SYCAMORE CANYON SCH
0000012603	10/4/2021	BEARCOM WIRELESS	SCHOOL RADIOS - SC	0100	1670.13	004	SYCAMORE CANYON SCH
0000012603	10/4/2021	BEARCOM WIRELESS	SCHOOL RADIOS - SC	0100	80.81	004	SYCAMORE CANYON SCH
0000012716	10/18/2021	SUNTEX INTERNATIONAL INC	STUDENT SUBSCRIPTION	0100	252.00	004	SYCAMORE CANYON SCH
0000012759	10/25/2021	XTRAMATH	SCHOOL LICENSE - SPED	0100	512.50	004	SYCAMORE CANYON SCH
0000012776	10/27/2021	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT	0100	998.67	004	SYCAMORE CANYON SCH
					3987.21		SYCAMORE CANYON SCH Total
34 0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	172.39	073	TECHNOLOGY SERVICES
0000012587	10/1/2021	TROXELL COMMUNICATIONS INC	TECHNOLOGY SUPPIES	0100	998.67	073	TECHNOLOGY SERVICES
0000012591	10/1/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	2895.34	073	TECHNOLOGY SERVICES
0000012591	10/1/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	4000	1132.96	073	TECHNOLOGY SERVICES
0000012592	10/1/2021	LENOVO (UNITED STATES) INC.	TECHNOLOGY EQUIPMENT	4000	177.79	073	TECHNOLOGY SERVICES
0000012647	10/12/2021	RUPE CONSULTING SERVICES, LLC	ANNUAL ERATE SERVICES - TECH	0100	6150.00	073	TECHNOLOGY SERVICES
0000012662	10/12/2021	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	4000	392.04	073	TECHNOLOGY SERVICES
0000012665	10/12/2021	APPLE INC	TECHNOLOGY EQUIPMENT	0100	964.36	073	TECHNOLOGY SERVICES
0000012692	10/14/2021	APPLE INC	TECHNOLOGY EQUIPMENT	0100	1485.87	091	TECHNOLOGY SERVICES
0000012692	10/14/2021	APPLE INC	TECHNOLOGY EQUIPMENT	0100	4.00	091	TECHNOLOGY SERVICES
0000012764	10/26/2021	UZBL	TECHNOLOGY EQUIPMENT	0100	5161.23	091	TECHNOLOGY SERVICES
					19534.65		TECHNOLOGY SERVICES Total
0000012582	10/1/2021	OFFICE DEPOT INC	OFFICE SUPPLIES - DISTRICT	0100	494.45	076	TRANSPORTATION
0000012611	10/6/2021	ADVANCED AIR & VACUUM	TRANSPORTATION SUPPLIES	0100	75.43	076	TRANSPORTATION
0000012612	10/6/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	9.48	076	TRANSPORTATION
0000012612	10/6/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	18.86	076	TRANSPORTATION
0000012612	10/6/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	28.38	076	TRANSPORTATION
0000012612	10/6/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	32.87	076	TRANSPORTATION
0000012612	10/6/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	137.65	076	TRANSPORTATION
0000012613	10/6/2021	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	106.48	076	TRANSPORTATION
0000012656	10/12/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	47.52	076	TRANSPORTATION
0000012657	10/12/2021	SOUTHWEST LIFT & EQUIPMENT, INC.	TRANSPORTATION SUPPLIES	0100	400.00	076	TRANSPORTATION
0000012671	10/13/2021	PENSKE FORD	TRANSPORTATION SUPPLIES	0100	255.03	076	TRANSPORTATION
0000012672	10/13/2021	CREATIVE BUS SALES INC	TRANSPORTATION SUPPLIES	0100	925.99	076	TRANSPORTATION
0000012673	10/13/2021	LAWSON PRODUCTS	TRANSPORTATION SUPPLIES	0100	52.30	076	TRANSPORTATION
0000012673	10/13/2021	LAWSON PRODUCTS	TRANSPORTATION SUPPLIES	0100	52.30	076	TRANSPORTATION
0000012749	10/22/2021	WESTERN GRAPHIX	TRANSPORTATION SUPPLIES	0100	226.24	076	TRANSPORTATION
0000012755	10/25/2021	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLY	0100	42.39	076	TRANSPORTATION

0000012609	10/6/2021	WASTE MANAGEMENT OF EL CAJON -	WASTE MANAGEMENT ROLL OF - CP	0100	2905.37	TRANSPORTATION Total
0000012679	10/13/2021	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	1057.55 078	WAREHOUSE
0000012688	10/14/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1486.29 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	182.96 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1929.93 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	714.75 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1305.67 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1756.28 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	589.27 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1487.38 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	616.93 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	2411.32 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	967.16 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	873.56 078	WAREHOUSE
0000012751	10/25/2021	MAINTEX INC	INVENTORY REPLENISHMENT	0100	0.18 078	WAREHOUSE
					15379.23	WAREHOUSE Total
					682928.14	Grand Total

Consent Item D.2.4. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 November 16, 2021

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Funds to Support the Instructional Program and Supplement Classroom Supplies (classrooms Orsinelli and Hayward - \$100 each classroom)	\$200.00	Rachelle and Julio Baez	Chet F. Harritt School
GRANTS			
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (M. Gillespie)	\$100.00	Santee School District Foundation	Carlton Oaks School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (N. Daft, A. Williams, K. Costa, A. Panfilli)	\$400.00	Santee School District Foundation	Carlton Oaks School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (J. Sutera)	\$100.00	Santee School District Foundation	Chet F. Harritt
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (G. Uribe)	\$100.00	Santee School District Foundation	Hill Creek School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (M. Maloy, K. Haley)	\$200.00	Santee School District Foundation	Hill Creek School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (N. Murray)	\$100.00	Santee School District Foundation	Hill Creek School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (M. Board)	\$100.00	Santee School District Foundation	PRIDE Academy
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (S. Starkey)	\$100.00	Santee School District Foundation	Rio Seco School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (E. Zobel)	\$100.00	Santee School District Foundation	Sycamore Canyon School
Grant Award to Support the Instructional Program and Supplement Classroom Supplies (E. Chuang)	\$100.00	Santee School District Foundation	Sycamore Canyon School
BEQUESTS			
(None)			
TOTAL RECEIVED	\$1,600.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$1,600.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
4	Each	Book Carts	CFH	MPR	Poor/Usable	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	x
	Value \$2,500 or less: Sell without advertising	x
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$0 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Income estimated at \$0.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6.
Prepared by Karl Christensen
November 16, 2021

Approval of Purchase of Transfinder Integrated
Routing Software System for Transportation
Department

BACKGROUND:

Currently, the Transportation department uses a manual system for developing bus and van routes. Staff has been exploring options for a routing software system to optimize routes in order to minimize mileage and costs.

Transfinder is an industry leader in providing intuitive tools to school district Transportation departments for routing, scheduling, planning, and communication. Transfinder also integrates well with various GPS monitoring systems, one of which the District currently uses, and on-board camera systems, which the District will be implementing in the near future.

RECOMMENDATION:

It is recommended that the Board of Education approve the purchase of the Transfinder Integrated Routing Software System.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is an \$8,990 one-time cost and \$4,950 on-going cost starting in Year 3.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Price for Recommended Options

	Santee School District	Qty	First Year Cost	2nd Year Maintenance Fee
	RouteFinder PLUS includes: * Single User Software License Routing and Scheduling System * GIS Map or conversion for a single county * Efficiency Tools for Route overlap analysis, Stop Sequence Optimization, and Policy Analytics * Eligibility Assessment & Walk Zone definition * Driver Certification Functionality * Field Trip resource tracking, cost calculator, billing, invoicing, & reporting * Custom import/export functionality for automating data flow with the Student Information System	1	\$10,595	\$3,350
	Additional Licenses of RouteFinder PLUS	1	\$2,595	\$900
	GIS Map or conversion for Additional County Map(s)	0	\$0	
	Satellite Imagery Service * Displays Satellite/orthoimagery layer in your RouteFinder map		Included	Included
	Redistricting & School Attendance Zone Planning * Assess school zone changes for impact on students, grades, and school bus routes		Included	Included
	Tripfinder Includes: * Provides online field trip requests & approvals, along with budget code tracking * Calendar views and Reporting Functionality, browser access from computer or mobile device		\$3,000	\$1,000
	Transfinder Hosting Services powered by Amazon Cloud Services * Hosting includes database server, application servers, storage, and data maintenance * Hosting Service is due with initial purchase and is included in the future Hosting Service.		Included	Included
	Transfinder Software Retail Pricing		\$16,190	\$5,250
	Project Timeline Discount		-\$7,200	-\$300
	Transfinder Software Promotional Pricing		\$8,990	\$4,950
	Implementation, Training, and Professional Services			
	Project Management * Dedicated Project Manager assigned through Project Completion * Manages Transfinder resources to assist customer with meeting project goals * Project Manager will assist through 1st fall opening		Included	
	Data Management * Data Engineer will create a custom import process for automating data updates with the SIS * GIS Engineer will review available County data with Licensee and convert GIS data for use in software		Included	
	Online Training * Online Training timeframe begins on first completed training date * Dedicated Trainer conducts Weekly Online Sessions * Trainings conducted with Customer's Maps and Student Data	6 Months	Included	
	Technical Support & Software Updates * Unlimited Online Technical Support * Access to Transfinder Community, our client portal for documentation, training tutorial videos, webinars, how to guides, report library & more		Included	Included
	Transfinder Implementation, Training, and Professional Services Pricing		\$0	
	Transfinder Software Pricing with Implementation, Training, & Transfinder Hosting Services Pricing		\$8,990	\$4,950
	Year 1 Cost		\$8,990	
	Transfinder Technical Support, Maintenance and Hosting Services Cost For Year 2		Included	\$4,950

Your district has expressed a desire to work with Transfinder on a viable project timeline, rather than a rushed implementation. To help encourage this approach, Transfinder is offering a discounted price as shown above. This discount expires on 11/19/2021

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
STAR Academy – Haynes Family of Programs	Supplemental Academic Services	07/01/2021 – 06/30/2022	\$85.00/hour (not to exceed \$5,000.00)	Special Education

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.3.1.

Approval of Individual Service Agreement with
Aseltine School for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
November 16, 2021

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Aseltine School for the 2021-22 school year.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Aseltine School for one student for the period of July 1, 2021 through June 30, 2022. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Aseltine School	1 student	145 days including ESY 2021-2022	\$226.74	\$32,877.30

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Clinical Practicum Agreement with
California State University Northridge

Prepared by Dr. Stephanie Pierce
November 16, 2021

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students. Santee School District has received a Clinical Practicum Agreement from California State University Northridge for this purpose. Master of Science Degree in the field of Speech Language Pathology and Audiology The terms of the agreement shall commence on January 1, 2022 and continue through January 1, 2027.

RECOMMENDATION:

Administration recommends that the proposed Clinical Practicum Agreement with California State University Northridge for clinical Speech Language Pathology and Audiology be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the Santee School District

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

CLINICAL PRACTICUM AGREEMENT

This Agreement is between Santee School District (“Practicum Site”) and The Trustees of the California State University on behalf of California State University, Northridge (“University”), and is effective as of January 1, 2022

A. Clinical Site is a general acute care hospital, medical center, skilled nursing facility, private practice clinic or is an independent or unified school district.

B. University operates a fully accredited program offering a **Master of Science Degree in the field of Speech Language Pathology and Audiology**. The graduate program’s accreditation is under the standards of the Western Association of Schools and Colleges; and, the Council on Academic Accreditation of the American Speech-Language-Hearing Association (ASHA).

C. The purpose of this agreement is to provide the graduate training for the Master of Science degree and/or Speech Language Pathology Assistant in Communication Disorders and Sciences, emphasis in Speech-Language Pathology and Audiology. The parties will both benefit by making a clinical training program (“Program”) available to University students at Clinical Site.

The parties agree as follows:

I. UNIVERSITY’S RESPONSIBILITIES

A. Student Application. The student shall file an Application for Clinical Privileges. Pertinent information, which shall include the student’s name, address, and telephone number, shall be sent to the clinical site. Clinical Site shall regard this information as confidential and shall use the information only to identify each student.

B. Schedule of Assignments. University shall notify the clinical site supervisor of student assignment, including the name of the student, level of academic preparation, and length and dates of proposed clinical experience.

C. Department Faculty. University shall assign members of the department’s faculty or University’s Clinical Director or University’s Distance Learning Coordinator to provide professional mentoring and advice to the Clinical Site’s Program Supervisor through the term of this agreement in order to assist in the education of the student.

D. Records. University shall maintain all personnel records for its staff and all academic records for its students.

E. Student Responsibilities. University shall notify students in the program that they are responsible for:

- 1) Complying with Clinical Site's clinical and administrative policies, procedures, rules and regulations;
- 2) Arranging for his/her own transportation and living arrangements;
- 3) Assuming responsibility for personal illnesses, necessary immunizations, tuberculin tests, annual health examinations and other requirements as identified by the Clinical Site;
- 4) Procuring and maintaining in force health insurance coverage throughout the term of the student's clinical practica at the Clinical Site.
- 5) Maintaining the confidentiality of patient information.
 - a) No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any individually identifiable patient information, medical or otherwise, obtained in the course of the program is forbidden except as a necessary part of the practical experience.
 - b) Neither the University nor its employees or agents shall be granted access to individually identifiable information unless the patient has first given consent using a form approved by clinical site that complies with applicable state and federal law, including the Health Insurance Portability and Accountability Act ("HIPAA") and its implementing regulations.
 - c) Clinical Site shall reasonably assist University in obtaining patient consent in appropriate circumstances. In the absence of consent, students shall use de-identified information only in any discussions about the clinical experience with University, its employees, or agents.
- 6) Complying with Clinical Site's dress code and wearing name badges identifying themselves as students.
- 7) Insurance requirements. See Section 5, Paragraph B.

F. Payroll Taxes and Withholdings. University shall be solely responsible for any payroll taxes, withholdings, and insurance or benefits of any kind for University's employees, if any, who provide services to the Program under this Agreement. Students are not employees or agents of the University and shall receive no compensation for their participation in the Program, from the University. For purposes of this agreement, however, students are trainees and shall be considered members of Clinical Site's "workforce" as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103.

II. CLINICAL SITE RESPONSIBILITIES

A. Clinical Experience. Clinical Site shall accept from University the student and shall provide the student with supervised clinical experience, meeting the ASHA requirement and any state licensure laws, as applicable.

B. Records and Evaluations. Clinical Site shall maintain complete records and reports on student's performance and provide an evaluation to University on forms the University shall provide.

C. Withdrawal of Students. Clinical Site may request that University withdraw from the program any student whom Clinical Site determines is not performing satisfactorily, refuses to follow Clinical Site's administrative policies, procedures, rules and regulations, or violates any federal or state laws. Such requests must be in writing. Once the University receives the request in writing, the University will take appropriate steps to comply.

D. Emergency Health Care/First Aid. Clinical Site shall, on any day when a student is receiving training at its facilities, provide to that student necessary emergency health care or first aid for accidents occurring in its facilities. Except as otherwise provided in this agreement, Clinical Site shall have no obligation to furnish medical or surgical care to any student.

E. Clinical Site's Confidentiality Policies. As trainees, students shall be considered members of Clinical Site's "workforce," as that term is defined by the HIPAA regulations at 45 C.F.R. § 160.103, and shall be subject to Clinical Site's policies respecting confidentiality of medical information. In order to ensure that students comply with such policies, Clinical Site shall provide students with substantially the same training that it provides to its regular employees.

F. Clinical Supervisor Requirements. Clinical Site shall provide the Clinical Supervisor with sufficient and specific time in the work schedule to carry out the supervision duties of the student's clinical practicum. The supervision duties fulfill the requirements of the accreditation of the graduate program so that the student will meet requirements for state license, and certification. The minimum requirements for these duties include:

- 1) Allocation of sufficient time to directly observe a minimum of twenty five (25) percent of treatment and assessment sessions of a client or groups of clients by the student during the supervised practicum.
- 2) Allocation of sufficient time to meet directly with the student for purposes of supervision feedback and discussion periodically during the course of supervision.
- 3) Allocation of sufficient time for the Clinical Site Supervisor to communicate with the University's Distance Learning Clinical Director.
- 4) Allocation of specific time in order to be present at the clinical site during the period that the student will be providing clinical services under this agreement.

III. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, gender identity, sexual orientation, age or veteran status.

IV. STATUS OF UNIVERSITY AND CLINICAL SITE

The parties expressly understand and agree that the students enrolled in the Program are in attendance for educational purposes, and such students are not considered employees of University for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are considered members of Clinical Site's "workforce" for purposes of HIPAA compliance.

V. INSURANCE

A. University Insurance. University shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by University's employees. Coverage under such professional and commercial general liability insurance shall be not less than two million dollars (\$2,000,000) for each occurrence and four million dollars (\$4,000,000) in the aggregate. Such coverage shall be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. The University shall maintain and provide evidence of workers' compensation and disability coverage as required by law. Insurance shall provide for not less than thirty (30) days' notice of cancellation to Clinical Site. University shall provide Clinical Site with evidence of the insurance required under this paragraph upon request of the Clinical Site. University shall promptly notify Clinical Site of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

B. Student Insurance. School shall require that during the term of each student's clinical rotation, each student shall be covered by comprehensive general and professional liability insurance to protect the student, Facility and University against liability arising from any and all negligent acts or incidents caused by the student. Coverage under such insurance shall be with limits not less than \$1 million each claim, \$3 million policy aggregate, on a claim made basis including three (3) years extended reporting period.

C. Clinical Site Insurance. Clinical Site shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it against liability arising from any and all negligent acts or incidents caused by its employees. Coverage under such professional and commercial general liability insurance shall be not less than two million dollars (\$2,000,000) for each occurrence and four million dollars (\$4,000,000) in the aggregate. Such coverage is to be obtained from a carrier rated A or better by AM Best or a qualified program of self-insurance. Clinical Site shall also maintain and provide evidence of workers' compensation and disability coverage for its employees as required by law. Insurance shall provide for not less than thirty (30) days' notice of cancellation to University. Clinical Site shall provide University with evidence of the insurance required under this paragraph upon request of the University. Clinical Site shall promptly notify

University of any cancellation, reduction, or other material change in the amount or scope of any coverage required hereunder.

VI. INDEMNIFICATION.

A. University agrees to indemnify, defend and hold harmless Clinical Site and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from University's sole negligence, or in proportion to the University's comparative fault.

B. Clinical Site agrees to indemnify, defend, and hold harmless University and its affiliates, directors, trustees, officers, agents, and employees, against all claims, demands, damages, costs, expenses of whatever nature, including court costs and reasonable attorney fees, arising out of or resulting from Clinical Site's sole negligence, or in proportion to the Clinical Site's comparative fault.

VII. TERM AND TERMINATION

A. Term. This Agreement shall be effective as of the date first written above and shall remain in effect for five (5) years.

B. Renewal. This Agreement may be renewed by mutual agreement.

C. Termination. This Agreement may be terminated at any time by the written agreement or upon 30 days' advance written notice by one party to the other, PROVIDED, HOWEVER, that in no event shall termination take effect with respect to currently enrolled students, who shall be permitted to complete their training for any cohort in which termination would otherwise occur.

VIII. GENERAL PROVISIONS

A. Amendments. In order to ensure compliance with HIPAA, the following provisions of this Agreement shall not be subject to amendment by any means during the term of this Agreement or any extensions: Section I, Paragraph E, subdivisions 4.a), 4.b), and 4.c); Section I, Paragraph F, to the extent it provides that students are members of Practicum Site's "workforce" for purposes of HIPAA; Section II, Paragraph E; and Section IV. This Agreement may otherwise be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be reduced to writing and signed by the parties.

B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

C. Attorney's Fees. In the event that any action is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees, in addition to such other relief as the court may deem

appropriate.

D. Captions. Captions and headings in this Agreement are solely for the convenience of the parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

F. Entire Agreement. This Agreement is the entire agreement between the parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

G. Governing Law. The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

H. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below.

I. Pediatric Placements. All pediatric placement contracts will incorporate Exhibit A as part of this agreement.

J. Clinical Site is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". Clinical Site is familiar with and informed about the Centers for Disease Control and Prevention (CDC) current guidelines regarding COVID-19 as well as applicable federal, state and local governmental directives regarding COVID-19. Clinical Site, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, Clinical Site will take steps to comply with the modified, changed or updated guidelines or directives. If at any time Clinical Site becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify the Communication Disorders and Sciences Program of that fact.

IX. EXECUTION

By signing below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their signature is made.

UNIVERSITY
California State University, Northridge
Purchasing & Contract Administration
18111 Nordhoff Street
Northridge, CA 91330-8231

CLINICAL SITE
Santee School District
Print Name of Site
9625 Cuyamaca
Print Street Address
Santee, CA 92071
Print City and State

Phone: 818-677-2069

Phone #: 619-258-2351

Email: mariamelissa.atienza@csun.edu

E-Mail stephanie.borden@santeesd.net

Signature By: _____

Signature By: _____

Name: Maria Melissa Y. Atienza
Title: Contracts Specialist, Purchasing &
Contract Administration

Print Name: _____

Print Title: _____

Date: _____

Date: _____

Department of Communication Sciences & Disorders
College of Health and Human Development
18111 Nordhoff Street
Northridge, CA 91330-8279
**Attn: Rosie Quezada, Diana Cabral, Sarah Cathcart, Odette Arman,
Janice Woolsey, Laura Ballan**

Consent Item D.3.3.

Adoption of Resolution #2022-08 Designating
Personnel as Licensing Representatives for
YALE Preschool

Prepared By Dr. Stephanie Pierce
November 16, 2021

BACKGROUND:

YALE Preschool is licensed through the State of California Department of Social Services Community Care Licensing – Child Care. Licensing regulations require that the Board adopt a resolution designating personnel as Licensing Representatives to sign documents.

RECOMMENDATION:

Administration recommends adoption of Resolution #2022-08, designating personnel as Licensing representatives with signature rights as Community Care Licensing Liaisons for the licensee.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT:

In order for YALE Preschool to continue operating and thereby positively impact student achievement, we must comply with licensing regulations.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.



RESOLUTION

BE IT RESOLVED that the Governing Board of Santee School District authorizes that the persons who are listed below, are designated as Licensing Representatives and have signature rights as Community Care Licensing Liaisons for the licensee.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Jessica Ochoa	Director, Out-of-School Time	_____
Delia Salcido	Coordinator, Out-of-School Time	_____

PASSED AND ADOPTED THIS 16th day of November, 2021, by the Governing Board of Santee School District of San Diego County, in the State of California.

I, Dianne El-Hajj, Clerk of the Governing Board of Santee School District, of San Diego County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a School Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Dianne El-Hajj, Clerk

November 16, 2021
Date

Consent Item D.3.4.

Approval of Contract with Curriculum Associates for i-Ready English Language Arts and Mathematics

Prepared by Dr. Stephanie Pierce
November 16, 2021

BACKGROUND:

Educational Services requests approval to enter into a contract with Curriculum Associates for the purchase of i-Ready English Language Arts (ELA) and Mathematics Assessment and Personalized Instruction. This program will allow us to assess students and plan for acceleration of learning based on these results. The personalized pathway in i-Ready will target the individual needs for each student.

RECOMMENDATION:

Administration recommends that the Board of Education approve the three-year purchase of i-Ready for the 2022-2023 school year through the 2024-2025 school year.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The total cost of i-Ready for all K-8 grade students will be \$783,255.00 to be funded from Fund 17 Set-Aside for Instructional Materials.

This includes:

- Student licenses for all students in grades K-8 in both ELA and Math
- Personalized Professional Development for each site (up to 6 hours)
- Ongoing support, data reviews and check ins

STUDENT ACHIEVEMENT IMPACT:

Ongoing monitoring of student progress is essential to meeting grade level proficiency. The i-Ready diagnostic will be administered three times per year to determine current levels for students. The i-Ready program provides ongoing feedback on student progress as they work through their personalized pathway. Analysis of this data will allow teachers to differentiate instruction to meet the needs of all learners.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.4.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Klepin, Grace	Sycamore Canyon	IV-01 #10321133	\$0.00	\$54,794.00	10-25-21

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Al Zubaidi, Nagham	PRIDE Academy	Food Service Worker IA 20 A / 2.75 hrs #30018774	\$0.00	\$971.95	10-25-21
2. Castaneda, Kristina	Carlton Oaks	Instructional Assistant I 19 A / 6.0 hrs #30017167	\$0.00	\$2,018.90	11-05-21
3. Conway, Charles	Carlton Hills	Campus Aide 16.5 C / 2.5 hrs #10329405	\$0.00	\$821.71	10-19-21
4. Galvez Armenta, Sofia	PRIDE Academy	Campus Aide 16.5 C / 2.0 hrs #10329400	\$0.00	\$657.37	11-08-21
5. Galvez Armenta, Sofia	PRIDE Academy	Out of School Time Group Leader 19.5 A / 3.75 hrs #10325040	\$0.00	\$1,194.77	11-01-21
6. Gonzalez, Carmelita	PRIDE Academy	Instructional Assistant I 19 A / 3.0 hrs #30010769 ₅₆	\$0.00	\$1,009.45	10-25-21

7. Gonzalez, Majija	PRIDE Academy	Instructional Assistant I 19 A / 3.0 hrs #10327058	\$0.00	\$1,009.45	11-09-21
8. Green, Jody	Pepper Drive	Food Service Worker IA 20 A / 2.75 hrs #30018770	\$0.00	\$971.95	10-25-21
9. Konold, Megan	Child Nutrition Services	Food Service Clerical Assistant 22.5 A / 3.5 hrs #10327729	\$0.00	\$1,399.13	11-01-21
10. Moreno, Heather	Hill Creek	Campus Aide 16.5 C / 2.0 hrs #10327457	\$0.00	\$657.37	10-18-21
11. Roca, Juliana	Sycamore Canyon	Campus Aide 16.5 C / 2.0 hrs #30018224	\$0.00	\$657.37	10-28-21
12. Sanati, Sendy	Cajon Park	Campus Aide 16.5 C / 2.5 hrs #10327469	\$0.00	\$821.71	11-08-21
13. Stevenson, Jeanette	Rio Seco	Food Service Worker IA 20 A / 2.75 hrs #30018771	\$0.00	\$971.95	10-25-21
14. Wyatt, Anna	Out of School Time	Accounting Assistant III 28 A / 8.0 hrs #10327780	\$0.00	\$4,177.33	11-02-21

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Roschefski, Jaden	PRIDE Academy	Out of School Time Group Leader 19.5 A / 3.5 hrs #10325025 to	\$0.00	\$1,208.03	10-26-21

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Aguilar, Valerie	Carlton Hills	Food Service Worker III 22 E / 3.5 hrs #10326332 to <i>Food Service Worker III</i> 22 E / 3.75 hrs #10326332	\$1,724.03	\$1,847.37	11-08-21
2. Davis, Mahraya	Pepper Drive to <i>Hill Creek</i>	Out of School Time Site Lead 22 A / 5.75 hrs #10325039 to <i>Out of School Time Site</i> Lead 22 A / 6.0 hrs #10325068	\$2,241.41	\$2,338.70	11-08-21
3. Davidson, Karina	Cajon Park	Campus Aide 16.5 D / 2.75 hrs #10327469 to <i>Food Service Worker I-A</i> 20 B / 2.75 hrs #30018773	\$862.88	\$1,020.81	10-25-21
4. Erwin, Tyler	Hill Creek <i>Carlton Hills / Hill</i> <i>Creek</i>	Out of School Time Site Leader 24 D / 6.0 hrs #10325068 to <i>Early Childhood Group</i> Leader II 22 E / 8.0 hrs #30018776	\$2,841.80	\$3,978.00	10-18-21
5. Gribble, Deborah	Cajon Park	Instructional Assistant Special Education I 20 E / 6.25 hrs to 20 E + <i>PGI #2</i> / 6.25 hrs #10327175	\$3,020.85	\$3,025.35	08-01-21

6. Impastato, Janine	Sycamore Canyon Carlton Hills	Instructional Assistant Special Education II 21 C / 3.75 hrs #30012210 to <i>Instructional Assistant Special Education II 21 C / 6.0 hrs #10327223</i>	\$1,534.98	\$2,455.70	10-25-21
7. Murray-Roseberry, Joy	Rio Seco to Cajon Park	Instructional Assistant Special Education II 21 E / 6.0 hrs #30007318 to <i>Instructional Assistant Special Education II 21 E / 6.0 hrs #10327225</i>	\$2,706.60	\$2,706.60	11-03-21
8. Salcido, Delia	Carlton Hills to <i>Out-of-School Time Programs</i>	Early Childhood Group Lead II 24 E / 8.0 hrs #10325104 to <i>Out of School Time Coordinator MGT 01 #30018447</i>	\$4,177.33	\$6,206.12	12-06-21
9. Weese, Jennifer	Sycamore Canyon	Student Attendance Clerk 22 E / 3.75 hrs #3004514 to <i>Secretary II (School) 27 A / 8.0 hrs #10327609</i>	\$1,617.17	\$3,621.57	10-25-21

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Habibullah, Ali	Chet F. Harritt	Custodian II	Resignation	10-29-21
2. Hoskins, Myrtle	Pepper Drive	Instructional Assistant Special Education I	Resignation	11-02-21
3. Luong, Ryan	Hill Creek	Project SAFE Assistant	Resignation	11-10-21
4. Walter, Angela	Special Education	Student Support Assistant	Resignation	11-26-21

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Dotta, Daniel	Maintenance & Operations	Grounds Maintenance Worker I	10-30-21

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

BACKGROUND:

Since the 2016-17 school year, San Diego Youth Services (SDYS) has offered the Anti Bullying Intervention Advocacy Support Program (Anti-BIAS) to support Santee students cope with drama and bullying behavior. SDYS uses trained mental health specialists to provide therapeutic support, case management and advocacy for the students identified as being a victim of bullying. The program, targeting 7th-12th grades, can offer classroom or small group support, as well as individual support for students and families.

This Memorandum of Understanding will begin on January 1, 2022 and will extend through December 31, 2022.

Examples of activities include:

- Case management services reflecting the needs of the youth and cultural considerations until crisis stabilization
- Education support with teachers, administrators, or school personnel
- Advocacy with criminal justice agencies, community resources, and mental health providers
- Counseling (individual or family) through referral to clinics or individual health networks
- Training in a strengths-based, problem-solving approach
- Networking youth and families for mutual support
- Understanding, acknowledging, and reinforcing individual and family strengths
- Provide follow-up information to the family and community stakeholders (school staff, law enforcement)

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding to offer the Anti-BIAS program to 7th and 8th grade students as requested by school sites.

This recommendation supports the following District goal:

- Provide the social, emotional and health service integrated with community services to foster student character and personal well-being.

FISCAL IMPACT:

SDYS is grant funded for Anti-BIAS. There is no fiscal impact to the school district or participants.

STUDENT ACHIEVEMENT:

Students learn best when their social and emotional needs are met and they have been given strategies to address the concerns of themselves and their peers. Anti-BIAS allows the District to provide support for students and help improve school climate and culture.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.



**Memorandum of Understanding
Between
San Diego Youth Services
And
Santee School District**

This is a Memorandum of Understanding between **San Diego Youth Services (SDYS)** and **Santee School District (District)**. While this is not a legally binding document, this Memorandum does indicate a voluntary agreement to strengthen the respective organizations service delivery plans of the aforementioned party and other participating collaborators.

- I. **Purpose:** The purpose of the Memorandum of Understanding is to maintain the effective working relationship established between SDYS and **Santee School District** for the purpose of implementing coordinated services. The goal of the service partnership is: “To help youth reach their highest potential”
- II. **Term:** This Memorandum of Understanding shall begin on January 1, 2022 and will extend through December 31, 2022. Either party can give written notice 30 days in advance of the intent to withdraw from collaboration.
- III. **Description of Participation:**
 - A. **Santee School District** agrees, per this memorandum, to provide the following:
 1. Designate an individual as a point of contact for the program.
 2. Provide the names and contact information for all youth and their families for which services are to be provided.
 3. School staff will support SDYS staff in providing follow up to students identified as needing additional services (e.g. pulling schedules, passes, space, etc.).
 4. Provide meeting and program space as available and appropriate.
 5. Provide coordinated input in the development of new programs, services and funding to insure that growth and expansion of services to children and their families fits into the ongoing aims of the collaboration
 6. Participation in community awareness, mandated reporting, and documentation activities of the Collaborative.
 7. Communicate immediately if problems/concerns arise with students or program implementation.
 - B. **San Diego Youth Services** agrees, per this memorandum to provide the following:

1. Provide oversight, facilitation and coordination of the program design, implementation, service delivery, information management, and reporting to ensure that a high caliber of services is maintained
2. Designate an individual as a point of contact for the program.
3. Provide direct services for the target population of youth in grades 7th through 12th experiencing bullying/school violence services which may include services and intervention(s) such as:
 - Conduct accurate psycho/social history taking and assessment.
 - Assessment for safety issues.
 - Case Management services with duration and intensity of services reflecting the needs of the youth and cultural considerations until crisis stabilization
 - Education Advocacy with teachers, administrators, or school personnel; or advocacy with the criminal justice system and agencies, CalVCP, community providers, mental health providers, or even parents.
 - Counseling, individually, family, or through referral to clinics or individual health networks
 - Understand and acknowledge individual and family strengths.
 - Offer training in a strengths-based problem-solving approach.
 - Assist families as they take action
 - Provide encouragement and moral support.
 - Provide activities and things that reinforce resilience.
 - Network youth and families with others for mutual support.
 - Provide activities and access to services that reinforce individual and family strengths.
 - Provide follow-up information to the family and community stakeholders (School staff, Law enforcement)
4. Continue efforts to identify additional youth needs and provide additional information to enhance the program's service effectiveness and promote better outcomes for youth.
5. Provide an updated status report upon request.
6. SDYS will follow district safety protocols for risk of self-harm, including notification of administration and parent/guardian where warranted and connecting students to mental health services.

IV. **Confidentiality:** The collaborative partner acknowledges that their staff may acquire information from a variety of sources concerning or belonging to SDYS during the term of this Memorandum that is confidential. Such confidential information includes but is not limited to all proprietary information on SDYS, including all information regarding its trade secrets, copyrighted materials, business plans and affairs, research, services, marketing strategies, financial condition, personnel, clients and donors, which has not been disclosed to the public by a duly authorized representative of SDYS. The collaborative partner agrees to maintain the confidentiality of this information. The collaborative partner also agrees that s/he will not directly or indirectly use or disclose any such information during or after the term of this Memorandum by SDYS to any persons or entities, unless such persons or entities are expressly authorized by duly authorized representatives of SDYS to receive such information.

For the purposes of this Memorandum of Understanding, the signature by the collaborative partner on this document and the attached Business Associate Contract (**Attachment A**) ensures that the collaborative partner shall be in full compliance with the applicable Health Insurance Portability and Accountability (HIPAA) regulations, Title 45 of the Code of Federal Regulations. The collaborative partner to SDYS, a Business Associate of SDYS as defined by HIPAA regulations, shall not use or further

disclose protected health information other than as permitted or required by the contract or as required by law.

- V. **Indemnification:** SDYS hereby indemnifies, defends, and holds harmless District, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of SDYS, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

District, hereby indemnifies, defends, and holds harmless SDYS, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the , its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

SDYS shall have no obligation to indemnify, defend, or hold harmless Santee School District, its Board, officers, employees, agents, independent contractors, consultants, and other representatives for the District sole negligence or willful misconduct; and the District shall have no obligation to indemnify, defend, or hold harmless SDYS, its Board, officers, employees, agents, independent contractors, consultants and other representatives for SDYS's sole negligence or willful misconduct. This indemnity shall survive the termination of the Contract of final payment hereunder, and is in addition to any other rights or remedies that SDYS or District may have under the law or this contract.

- VI. **Insurance:** San Diego Youth Services shall maintain Public Liability and Property Damage Insurance to protect them and the District from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:	
Commercial General Liability	\$1,000,000 per occurrence
Auto Liability for owned and non-owned vehicles	\$1,000,000 per occurrence
Umbrella Liability	\$4,000,000 per occurrence

Workers Compensation will be in conformance with the laws of State of California and applicable federal laws. The District shall file, with the Agency, Certificates of Insurance

indicating a thirty-day (30) cancellation notice and naming the Santee School District as an additional insured.

VII. **Value of Services:** No Money is transferred. The value of staff time provided by San Diego Youth Services is approximately \$100,000 for each year of services..

VIII. **Termination:** This Memorandum of Understanding may be terminated for any reason by giving 30 days written notice.

Date

Walter Philips
Chief Executive Director
San Diego Youth Services

Date

Attachment A

Business Associate Contract

Covered Entity: San Diego Youth Services (SDYS)

Funding Source: California Governor's Office of Emergency Services (Cal OES)

Business Associate: Consultant is **Santee School District**

The terms and conditions of this Business Associate Contract are an integral part of that certain Consultant Agreement (the "Agreement") between SDYS and Consultant. The purpose of this Business Associate Contract is to ensure that Consultant is in full compliance with the applicable Health Insurance Portability and Accountability Act of 1996, Public Law 104-191, the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005, 42 U.S.C. section 17921 et seq., and their implementing privacy and security regulations at 45 CFR Parts 160 and 164. These provisions shall hereafter be collectively referred to as "HIPAA."

Definition of Terms

Covered Entity. "Covered Entity" shall mean SDYS designated as the full agency subject to the Standards for Privacy of Individually Identifiable Health Information set forth in 45 CFR Part 160 and Part 164, Subparts A and E, and those components of SDYS designated as Business Associates of other entities subject to the Standards for Privacy of Individually Identifiable Health Information.

Designated Record Set. "Designated Record Set" shall have the same meaning as the term "designated record set" in Section 164.501.

Individual. "Individual" shall have the same meaning as the term "individual" in Section 164.501 and shall include a person who qualifies as a personal representative in accordance with Section 164.502(g).

Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.

Protected Health Information. "Protected Health Information" shall have the same meaning as the term "protected health information" in Section 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

Required By Law. "Required by Law" shall have the same meaning as the term "required by law" in Section 164.501.

Secretary. "Secretary" shall mean the Secretary of the United States Department of Health and Human Services or his or her designee.

"Security incident" means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of County PHI, or interference with system operations in an information system that processes, maintains or stores County PHI.

“Unsecured PHI” shall have the meaning given to such term under HIPAA and, 42 U.S.C., section 17932(h), and any guidance issued pursuant to such regulations.

Obligations & Activities of Business Associate

Business Associate agrees to not use or further disclose Protected Health Information other than as permitted or required by the Agreement or as Required by Law.

Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of Protected Health Information other than as provided for by the Agreement.

Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirement of this Agreement.

Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by the Agreement.

Business Associate agrees to ensure that any agent, including a Consultant, to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees to the same restrictions and conditions that apply through the Agreement to Business Associate with respect to such information.

Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under Section 164.524.

Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to make pursuant to Section 164.526 at the request of Covered Entity or an Individual, and in the time and manner designated by Covered Entity.

Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity’s compliance with the Privacy Rule.

Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with Section 164.528.

Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by Covered Entity, information collected in accordance with the terms of the Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with Section 164.528.

Consultant shall use the forms and processes developed by SDYS for this purpose and shall respond to all requests for access to records requested by SDYS within forty-eight (48) hours of receipt of request by producing records or verifying there are none.

Amendment of SDYS PHI. Consultant shall make any required amendment(s) to SDYS PHI that were requested by an Individual, in accordance with HIPAA. Consultant additionally shall make any amendments to SDYS PHI as SDYS directs or agrees to make pursuant to section 164.526. These amendments shall be made in the time and manner designated by SDYS, and in no more than twenty (20) days.

Documentation of Disclosures. Consultant shall document disclosures of SDYS PHI, respond to a request by an Individual for an accounting of disclosures of SDYS PHI, and make these disclosures available to SDYS or to an Individual at SDYS's request, in accordance with HIPAA, including but not limited to sections 164.528, and 42 USC section 17935, and in the time and manner designated by SDYS.

If Consultant maintains electronic health records as of January 2009, Consultant shall provide an accounting of disclosures including those for Treatment, Payment, and Healthcare Operations (TPO), effective January 2014. If Consultant acquires electronic health records for SDYS after January 1, 2009, Consultant shall provide an accounting of disclosures, including those for TPO, effective with disclosures on or after the date the electronic health record is acquired, or on or after January 1, 2011, whichever date is later.

The electronic accounting of disclosures shall include the three (3) years prior to the request for an accounting. Consultant shall provide to SDYS or an Individual, in the time and manner designated by SDYS, but no more than sixty (60) calendar days, accounting of disclosures necessary to meet requirements in section 164.528.

Permitted Uses and Disclosures by Business Associate

General Use and Disclosure Provisions:

Except as otherwise limited in the Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in the Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

Specific Use and Disclosure Provisions:

Except as otherwise limited in the Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

Except as otherwise limited in the Agreement, Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurance from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of

any instances of which they are aware the confidentiality of the information has been breached.

Except as otherwise limited in the Agreement, Business Associate may use Protected Health Information to provide data aggregation services to Covered Entity as permitted by Section 164.504(e)(2)(i)(B).

Prohibited Uses and Disclosures

Consultant shall not disclose SDYS PHI to a health plan for payment or health care operations purposes if SDYS PHI pertains solely to a health care item or service for which the health care provider involved has been paid out of pocket in full and the Individual requests such restriction, in accordance with 42 U.S.C. section 17935(a) and HIPAA.

Consultant shall not directly or indirectly receive remuneration in exchange for SDYS PHI, except with the prior written consent of SDYS and as permitted by 42 U.S.C. section 17935(d)(2).

Safeguards.

Consultant shall comply with HIPAA regarding any and all operations conducted on behalf of SDYS under this Contract and shall use appropriate safeguards that comply with HIPAA to prevent the unauthorized use or disclosure of SDYS PHI.

Consultant shall develop and maintain a written information privacy and security program that complies with HIPAA, and that includes administrative, physical, and technical safeguards appropriate to the size and complexity of the Consultant's operations and the nature and scope of its activities.

Security.

Consultant shall ensure the continuous security of all computerized data systems and paper documents containing SDYS PHI. These steps shall include, at a minimum:

Comply with all Standards put forth in Article 14.3, Data Security Requirements (also referenced below in section 8);

Achieve and maintain compliance with HIPAA; and

Provide a level and scope of security that is at least comparable to the level and scope of security established by the Office of Management and Budget in OMB Circular No. A-130, Appendix III - Security of Federal Automated Information Systems, which sets forth guidelines for automated information systems in Federal agencies

Obligations of Covered Entity

Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with Section 164.520, as well as any changes to such notice. These privacy practices are available on SDYS's web site at **www.SDYOUTHSERVICES.org**.

Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by an Individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.

Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with Section 164.522.

Reporting of Unauthorized Use or Disclosure. Consultant shall implement reasonable systems for the discovery of and prompt reporting to SDYS of any use or disclosure, or suspected use or disclosure, of SDYS PHI not provided for by the Contract and/or any transmission of unsecured SDYS PHI, and to take the following steps.

Reports to COR and APO. Consultant shall provide all reports of Unauthorized Uses or Disclosures to SDYS, in order for SDYS to simultaneously report to the County of San Diego's Contracting Officer's Representative and Agency Privacy Officer.

Initial Report. Consultant shall notify SDYS immediately by telephone call plus email upon the discovery of a breach of unsecured SDYS PHI in electronic media or in any other media if SDYS PHI was, or is reasonably believed to have been, accessed or acquired by an unauthorized person, or upon the discovery of a suspected security incident that involves data provided to SDYS by the Social Security Administration.

Consultant shall notify SDYS by email within twenty-four (24) hours of the discovery of any suspected security incident or breach of SDYS PHI in violation of this BAA, or potential loss of confidential data affecting this BAA.

A suspected security incident or breach shall be treated as discovered by Consultant as of the first day the breach or security incident is known, even if it is not confirmed, or by exercising reasonable diligence would have known, to any person (other than the person committing the breach) who is an employee, officer or other agent of Consultant.

Reporting shall additionally include emailing of the "SDYS Privacy Incident Report" and/or "County of San Diego Privacy Incident Report" form within twenty-four (24) hours of any above incident, to include all information known at the time of the notification. Consultant shall use the most current version of this form, which is posted on San Diego County's website, www.cosd.compliance.org.

Corrective Action. Upon discovery of a breach or suspected security incident, intrusion or unauthorized access, use or disclosure of SDYS PHI, Consultant shall take prompt corrective action to mitigate any risks or damages involved with the breach and to protect the operating environment; and any action pertaining to such unauthorized disclosure required by applicable Federal and State laws and regulations.

Investigation and Investigation Report. Consultant shall immediately investigate such security incident, breach, or unauthorized access, use or disclosure of SDYS PHI.

Within seventy-two (72) hours of the discovery, Consultant shall submit an updated "SDYS Privacy Incident Report."

Complete Report. Consultant shall provide a complete report of the investigation within five (5) working days of the discovery of the breach or unauthorized use or disclosure. The report shall be submitted on SDYS's "Privacy Incident Report" form and shall include an assessment of all known factors relevant to a determination of whether a breach occurred under applicable provisions of HIPAA and applicable state law. The report shall also include a full, detailed corrective action plan, including information on measures that were taken to halt and/or contain the improper use or disclosure. If County requests information in addition to that listed on the "Privacy Incident Report" form, Consultant shall make reasonable efforts to provide SDYS with such information. SDYS will review and approve the determination of whether a breach occurred, Individual notifications are required, and the corrective action plan is adequate.

Responsibilities for Notification of Breaches. If SDYS determines that the cause of a breach of SDYS PHI is attributable to Consultant or its subcontractors, agents or vendors, Consultant shall notify individuals of the breach or unauthorized use or disclosure when notification is required under Federal or State law and shall pay any costs of such notifications, as well as any costs associated with the breach. The notifications shall comply with the requirements set forth in 42 U.S.C. section 17932 and its implementing regulations, including, but not limited to, the requirements that:

Notifications be made to Individuals without unreasonable delay and in no event later than sixty (60) calendar days from the date the breach was discovered. SDYS shall approve the time, manner and content of any such notifications before notifications are made.

Notifications be made to media outlets and to the Secretary, if a breach of unsecured SDYS PHI involves more than five-hundred (500) residents of the State of California or its jurisdiction. SDYS shall approve the time, manner and content of any such notifications before notifications are made.

Designation of Individuals.

Consultant shall designate a Privacy Officer to oversee its data privacy program who shall be responsible for carrying out the requirements of this section and for communicating on Privacy matters with SDYS.

Consultant shall designate a Security Officer to oversee its data security program who shall be responsible for carrying out the requirements of this section and for communicating on Security matters with SDYS.

In accordance with section 164.504(e)(1)(ii), upon Consultant's knowledge of a material breach or violation by its subcontractor of the agreement between Consultant and the subcontractor, Consultant shall:

Provide an opportunity for the subcontractor to end the violation and terminate the agreement if the subcontractor does not end the violation within the time specified by SDYS; or

Immediately terminate the agreement if the subcontractor has violated a material term of the agreement and cure is not possible.

Data Security Requirements: Consultant shall ensure the continuous security of all computerized data systems and paper documents containing SDYS PHI and/or SDYS PII/PI. These steps shall include, at a minimum:

Personnel Controls. Consultant shall ensure: all workforce members who assist in the performance of functions or activities on behalf of SDYS, or access or disclose SDYS PHI and/or SDYS PII/PI, shall:

Have undergone a thorough Consultant background check, with evaluation of the results to assure that there is no indication that the worker may present a risk to the security, privacy, or integrity of SDYS PHI and/or SDYS PII/PI, prior to the workforce member obtaining access to SDYS PHI and/or SDYS PII/PI. The Consultant shall retain each workforce member's Consultant background check documentation for a period of three (3) years following contract termination.

Complete privacy and security training, at least annually, at Consultant's expense. Each workforce member who receives information privacy and security training shall sign a certification, indicating the workforce member's name and the date on which the training was completed. These certifications shall be retained for a period of six (6) years following contract termination, and shall be available to SDYS upon request. Sign a confidentiality statement that includes, at a minimum, General Use, Security and Privacy Safeguards, Unacceptable Use, and Enforcement Policies. The statement shall be signed by the workforce member prior to access to SDYS PHI and/or SDYS PII /PI and shall be renewed annually. The Consultant shall retain each person's written confidentiality statement for SDYS inspection for a period of six (6) years following contract termination.

Be appropriately sanctioned if they fail to comply with security and privacy policies and procedures, including termination of employment when appropriate.

Publication, Reproduction or Use of Materials. No material produced, in whole or in part, under this Agreement shall be subject to copyright in the United States or in any other country. SDYS shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement. All reports, data and other materials prepared under this Agreement shall be the property of the SDYS upon completion of this Agreement.

Physical Security Controls. Consultant shall safeguard SDYS PHI and/or SDYS PII/PI from loss, theft, inadvertent disclosure, and therefore shall:

Ensure SDYS PHI and/or SDYS PII/PI is used and stored in an area that is physically safe from access by unauthorized persons during both working hours and nonworking hours;

Secure all areas of Consultant facilities where Consultant workers use or disclose SDYS PHI and/or SDYS PII/PI. The Consultant shall ensure that these secured areas are only accessed by authorized individuals with properly coded key cards, authorized door keys or other access authorization, and access to premises is by official identification;

Issue workers who assist in the administration of SDYS PHI and/or SDYS PII/PI identification badges and require workers to wear badges at facilities where SDYS PHI and/or SDYS PII/PI is stored or used;

Ensure each location where SDYS PHI and/or SDYS PII/PI is used or stored has procedures and controls that ensure an individual whose access to the facility is terminated:

Is promptly escorted from the facility by an authorized employee; and

Immediately has their access revoked to any and all SDYS PHI and/or SDYS PII/PI.

Ensure there are security guards or a monitored alarm system twenty-four (24) hours a day, seven (7) days a week at facilities where SDYS PHI and/or SDYS PII/PI is stored;

Ensure data centers with servers, data storage devices, and critical network infrastructure involved in the use or storage of SDYS PHI and/or SDYS PII/PI have perimeter security and access controls that limit access to only authorized Information Technology Staff. Visitors to the data center area must be escorted by authorized IT staff at all times;

Store paper records with SDYS PHI and/or SDYS PII/PI in locked spaces in any facilities that are multi-use, meaning that there are SDYS PHI and/or SDYS PII/PI functions and Consultant functions in one building in work areas that are not securely segregated. The Consultant shall have policies that state workers shall not leave records with SDYS PHI and/or SDYS PII/PI unattended at any time in cars or airplanes and shall not check SDYS PHI and/or SDYS PII/PI on commercial flights; and

Use all reasonable means to prevent non-authorized personnel and visitors from having access to, control of, or viewing SDYS PHI and/or SDYS PII/PI.

Technical Controls. Consultant shall ensure:

All workstations, copiers, and laptops that process and/or store SDYS PHI and/or SDYS PII/PI shall:

Be encrypted using a FIPS 140-2 certified algorithm which is 128bit or higher, such as Advanced Encryption Standard (AES). The encryption solution shall be full disk; and

Install and actively use comprehensive anti-virus software solution with automatic updates scheduled at least daily.

Have critical security patches applied, with system reboot if necessary. There shall be a documented patch management process which determines installation timeframe based on risk assessment and vendor recommendations. All applicable patches shall be installed within thirty (30) days of vendor release.

All servers containing unencrypted SDYS PHI and/or SDYS PII/PI shall have sufficient administrative, physical, and technical controls in place to protect that data, based upon a risk assessment/system security review.

Only the minimum necessary amount of SDYS PHI and/or SDYS PII/PI required to perform necessary business functions may be copied, downloaded, or exported.

All electronic files that contain SDYS PHI and/or SDYS PII/PI shall be encrypted when stored on any removable media or portable device (i.e. flash drives, cameras, mobile phones, CD/DVD, backup media, etc). Encryption shall be a FIPS 140-2 certified algorithm, which is 128bit or higher, such as AES.

All users shall be issued a unique user name for accessing SDYS PHI and/or SDYS PII/PI. Username shall be promptly disabled, deleted, or the password changed upon the transfer or termination of an employee with knowledge of the password, at maximum within twenty-four (24) hours.

Passwords shall be:

At least eight characters;

A non-dictionary word;

Changed at least every ninety (90) days;

Changed immediately if revealed or compromised; and

Composed of characters from at least three of the following four groups from the standard keyboard

-Upper case letters (A-Z)

-Lower case letters (a-z)

-Arabic numerals (0-9)

-Non-alphanumeric characters (punctuation symbols)

Passwords shall not be shared and shall not be stored in readable format on the computer.

Appropriate management control and oversight, in conjunction with SDYS of the function of authorizing individual user access to SDYS PHI and/or SDYS PII/PI and over the process of maintaining access controls numbers and passwords.

When no longer needed, all SDYS PHI and/or SDYS PII/PI shall be wiped using the Gutmann or US Department of Defense (DoD) 5220.22-M (7 Pass) standard, or by degaussing. Media may also be physically destroyed in accordance with NIST Special Publication 800-88.

All systems providing access to, transport of, or storage of SDYS PHI and/or SDYS PII/PI shall:

Provide an automatic timeout, requiring re-authentication of the user session after no more than twenty (20) minutes of inactivity.

Display a warning banner stating that data is confidential systems are logged and system use is for business purposes only by authorized users. Users must be directed to log off the system if they do not agree with these requirements.

Maintain an automated audit trail that identifies the user or system process which initiates a request for SDYS PHI and/or SDYS PII/PI, or which alters SDYS PHI and/or SDYS PII/ PI. The audit trail shall be date and time stamped, shall log both successful and failed accesses, shall be read only, and shall be restricted to authorized users. If SDYS PHI and/or SDYS PII/ PI is stored in a database, database logging functionality shall be enabled. Audit trail data shall be archived for at least three (3) years after occurrence, and shall be available to SDYS upon request.

Use role based access controls for all users, enforcing the principle of least privilege.

Be protected by a comprehensive intrusion detection and prevention solution if they are accessible via the internet.

All data transmissions of SDYS PHI and/or SDYS PII/PI outside the secure internal network shall be encrypted using a FIPS 140-2 certified algorithm which is 128bit or higher, such as AES. Encryption can be end to end at the network level, or the data files containing SDYS PHI and/or SDYS PII/PI can be encrypted. This requirement pertains to any type of SDYS PII/PI in motion such as website access, file transfer, and E-Mail.

Audit Controls. Consultant shall ensure:

All systems processing and/or storing SDYS PHI and/or SDYS PII/PI shall have at least an annual system risk assessment/security review which provides assurance that administrative, physical, and technical controls are functioning effectively and providing adequate levels of protection. Reviews should include vulnerability scanning tools.

All systems processing and/or storing SDYS PHI and/or SDYS PII/PI shall have a routine procedure in place to review system logs for unauthorized access.

All systems processing and/or storing SDYS PHI and/or SDYS PII/PI shall have a documented change control procedure that ensures separation of duties and protects the confidentiality, integrity and availability of data.

Investigate anomalies in usage of SDYS PHI and/or SDYS PII/PI identified by SDYS and report conclusions of such investigations and remediations to SDYS.

Business Continuity / Disaster Recovery Controls

Consultant shall establish a documented plan to enable continuation of critical business processes and protection of the security of electronic SDYS PHI and/or SDYS PII/PI in the event of an emergency. Emergency means any circumstance or situation that causes normal computer operations to become unavailable for use in performing the work required under this Agreement for more than twenty-four (24) hours.

Consultant shall ensure Data Centers with servers, data storage devices, and critical network infrastructure involved in the use or storage of SDYS PHI or PII/PI, must include

sufficient environmental protection such as cooling, power, fire prevention, detection, and suppression.

Consultant shall have established documented procedures to backup SDYS PHI and/or SDYS PII/PI to maintain retrievable exact copies of SDYS PHI and/or SDYS PII/PI. The plan shall include a regular schedule for making backups, storing backup's offsite, an inventory of backup media, and an estimate of the amount of time needed to restore SDYS PHI and/or SDYS PII/PI should it be lost. At a minimum, the schedule shall be a weekly full backup and monthly offsite storage of SDYS data.

Paper Document Controls. Consultant shall ensure:

SDYS PHI and/or SDYS PII/PI in paper form shall not be left unattended at any time, unless it is locked in a file cabinet, file room, desk or separate office inside a larger office.

Unattended means that information is not being observed by an employee authorized to access the information. SDYS PHI and/or SDYS PII/PI in paper form shall not be left unattended at any time in vehicles and shall not be checked in baggage during commercial flights.

Visitors to areas where SDYS PHI and/or SDYS PII/PI are contained shall be escorted and SDYS PHI and/or SDYS PII/PI shall be kept out of sight while visitors are in the area.

SDYS PHI and/or SDYS PII/PI shall be disposed of through confidential means, such as cross cut shredding and pulverizing.

SDYS PHI and/or SDYS PII/PI shall not be removed from the premises of the Consultant except for identified routine business purposes or with express written permission of SDYS.

Faxes containing SDYS PHI and/or SDYS PII/PI shall not be left unattended and fax machines shall be in secure areas. Fax cover sheets shall contain a confidentiality statement instructing persons receiving faxes in error to destroy them. Fax numbers shall be verified with the intended recipient before sending the fax.

Mailings of SDYS PHI and/or SDYS PII/PI shall be sealed and secured from damage or inappropriate viewing of SDYS PHI and/or SDYS PII/PI to the extent possible. Mailings which include 500 or more individually identifiable records of SDYS PHI and/or SDYS PII/PI in a single package shall be sent using a tracked mailing method which includes verification of delivery and receipt, unless the prior written permission of SDYS's HHS Privacy Officer to use another method is obtained.

Consultant shall mitigate, to the extent practicable, any harmful effect that is known to Consultant of a use or disclosure of SDYS PHI and/or SDYS PII/PI by Consultant or its agents, including a subcontractor, and/or in violation of the requirements of this Agreement.

Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

Return of Information

Upon cancellation, termination or expiration of the Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of Consultants or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.

In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the parties that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the same confidentiality protections to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

Miscellaneous

Regulatory References. A reference to a section in the Privacy Rule means the section as in effect or as amended, and for which compliance is required.

Amendment. The parties agree to take such action as is necessary to amend this Attachment A from time to time as is necessary for Covered Entity to comply with the requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act, Public Law 104-191.

Survival. The respective rights and obligations of Covered Entity and Business Associate under this Attachment A shall survive the termination of the Agreement.

Interpretation. Any ambiguity in this Attachment A shall be resolved in favor of a meaning that permits Covered Entity to comply with the Privacy Rule.

BACKGROUND:

Education Code Section 44258.9 requires that administration inform the Board of Education annually about any certificated employees who are assigned to perform services not authorized by their credential. Accordingly, all certificated management and non-management employees are legally authorized to serve in their respective 2021-2022 assignments. All certificated management, all K-6 classroom teachers, and most upper grade certificated staff, hold the appropriate credentials for their specific assignment. The qualifications regarding upper grade certificated staff requiring additional authorizations beyond their original credentials supported with proper experience and training are summarized below.

Special Authorizations

Listed below by Education Code are the methods approved by CTC to license teachers for instruction in grades K-8:

Education Code Section 44258.7(c) and (d)

Allows fifty-nine (59) full-time teachers with special skills and preparation outside of their credential authorization to be assigned to teach in the area of their special skills for an elective course (a course other than English, Math, Science or Social Studies), provided the assignment is approved by the local Assignment Committee. The Assignment Committee consisting of STA and administrative members; Melanie Hirahara, Lori Meaux, Dawn Minutelli, and Tim Larson, have approved these assignments.

Education Code Section 44258.1

- a. Allows thirty-seven (37) elementary teachers with credentials authorizing instruction in self-contained classrooms to teach in grades five through eight in a middle school, provided that the teacher teaches two or more subjects for two or more periods a day to the same group of students; and
- b. Allows elementary teachers to teach subjects they are already teaching for an additional period or periods at the same grade level for up to 50% of the total teaching assignment.

Education Code Section 44258.3

Authorizes one (1) teacher holding credentials to teach any subject(s) in departmentalized classes in any of grades kindergarten through eighth upon local verification of knowledge of the subject(s) to be taught with the teachers' consent.

Teachers are also providing instruction for part of their assignments based on adopted Board resolutions under the following provisions:

Education Code Section 44256(b)

Permits one (1) teachers who have elementary credentials to instruct in departmentalized classes because they have completed twelve semester units, or six upper division or graduate units, in the subject taught. Three (3) teachers have (1) authorization that allows the teacher to teach one (1) subject.

Education Code Section 44263

At this time, there are no teachers to instruct in departmentalized classes because they have completed eighteen semester units, or nine upper division or graduate semester units, in the subject taught.

Education Code Section 44865

Allows two (2) teachers to teach in an opportunity and alternative classroom setting.

Education Code Section 44258.2

At this time, there are no teachers having a single subject secondary credential instructing another subject in a departmentalized situation because the teacher has completed twelve semester units, or six upper division or graduate semester units, in the subject taught.

Additionally, teachers are authorized under legal provisions designed to alleviate recruitment constraints:

University Internships

Allows two (2) teachers enrolled at a college or university in a Commission-approved intern program, to be issued University Intern Credentials. These one to two-year programs are administered by California colleges and universities in partnership with local school districts and are designed to provide participants with classroom experience while they complete course work requirements for the preliminary credential. University Intern Credentials authorize the holder to serve, under the supervision of a Commission-approved college or university and the holder's employer, in the area or subject listed on the credential.

Recruitment

Special Education, Math, Science and Bilingual instruction continue to be areas where qualified candidates are scarce. The district works to identify promising candidates who demonstrate a strong potential for success and who will commit to regularly taking the course work needed for their assignment's authorization to obtain the proper credential.

RECOMMENDATION:

It is recommended that the Board of Education accept this annual report of certificated credentials and assignments.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

Qualified teachers are the keystone to obtaining student achievement. The required authorizations presented tonight are based upon training and special skills of current staff to support student achievement, according to required Education Codes.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
November 16, 2021

Appointment of Coordinator,
Maintenance & Operations

BACKGROUND:

In an effort to best fit the needs of the Maintenance and Operations team, the Board approved the creation of a Coordinator, Maintenance & Operations job description in September to provide coordination and oversight of custodial and maintenance operations across the District.

Administration conducted a thorough application review and interview process and recommends the appointment of Jose Reynoso, effective December 7, 2021.

Mr. Reynoso has extensive experience in the custodial field. He is currently a Custodial Manager at Cal State San Marcos and a part-time Maintenance Technician at St. Mary School in Escondido. Prior to that, an Environmental Services Supervisor at Scripps Research Institute, and Custodial Supervisor at the University of California-San Diego. Mr. Reynoso holds a Bachelor of Science in Management, from Cal State Fresno, and various other certifications.

RECOMMENDATION:

It is recommended the Board of Education approve the appointment of Jose Reynoso, as Coordinator, Maintenance & Operations effective December 7, 2021.

FISCAL IMPACT:

Based on the salary schedule placement, this position will cost the General Fund, a combination of Unrestricted and Restricted funds, \$116,609.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.
Prepared by Dr. Kristin Baranski
November 16, 2021

California School Boards Association
(CSBA) Delegate Assembly Call for
Nominations

BACKGROUND:

Nominations are now being accepted for the California School Boards Association (CSBA) Delegate Assembly. Any CSBA member Board is eligible to nominate board members within their geographic region or sub region. Each Board may make as many nominations as it chooses. All nominees must serve on a CSBA member board.

Nominations will be accepted until Friday, January 7, 2022. CSBA will prepare and distribute ballots to the Board to vote for Delegate Assembly members in February. Elected delegates will begin their two-year terms on April 1, 2022 through March 31, 2024.

REGION 17 – SAN DIEGO COUNTY
DELEGATES WHOSE TERMS EXPIRE IN MARCH 2022

Maria Betancourt-Castaneda (National SD), 2022

Eleanor Evans (Oceanside USD), 2022

Humberto Gurmilan (San Ysidro SD), 2022

Claudine Jones (Carlsbad USD), 2022

Michael McQuary (San Diego USD)*, 2022

Gee Wah Mok (Del Mar Union SD), 2022

Tamara Otero (Cajon Valley Union SD), 2022

Elva Salinas (Grossmont Union HSD), 2022

Nicholas Segura (Sweetwater Union HSD)*, 2022

Marla Strich (Encinitas Union ESD), 2022

Cipriano Vargas, (Vista USD), 2022

*Appointed

RECOMMENDATION:

Nominations are at the discretion of the Board of Education.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Discussion and/or Action Item E.1.3.
Prepared by Dr. Kristin Baranski
November 16, 2021

Establish Date and Time of Board of Education
Annual Organizational Meeting

BACKGROUND:

Education Code sections 35143 and 72000(2) (A) require that the 2021 annual organizational meeting of governing boards be held between December 10 and December 24, 2021, inclusive. The day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to December 10. If a Board fails to select the day and time of its annual meeting, the County Superintendent of Schools sets the date.

The regularly scheduled Board meeting, which meets the requirements for this organizational process, to occur is December 21, 2021.

RECOMMENDATION:

Administration recommends that the Board of Education set the annual organizational meeting for the regular Board meeting on December 21, 2021, and authorize completion of the Notice of December 2021 Organizational Meeting of the Governing Board.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.3.

Discussion and/or Action Item E.1.4.
Prepared by Dr. Kristin Baranski
November 16, 2021

Approval to Omit the January 4, Board of
Education Meeting from the 2022 Meeting
Calendar

BACKGROUND:

The regular meetings of the Board of Education are scheduled for the first and third Tuesdays of each month. Because the regular meeting date of January 4, 2022, is the week following Winter Break, it is recommended that the Board omit this meeting from the 2022 meeting calendar. This will allow appropriate time between meetings for staff to set the next meeting agenda in a timely manner.

Administration believes omitting this meeting from the 2022 calendar will have no negative impact on District operations and rescheduling of the meeting will be unnecessary. The meeting 2022 meeting calendar will be presented at the December 21 meeting for approval.

RECOMMENDATION:

Administration recommends omitting the January 4, 2022, Board of Education meeting from the 2022 calendar.

FISCAL IMPACT:

None

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.4.

BACKGROUND:

Educator Effectiveness Funds may be used to support professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Funds can be expended for any of the following purposes:

1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
3. Practices and strategies that reengage pupils and lead to accelerated learning.
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school site's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to *EC* Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

Approximately \$1,570,000.00 in available funds for classroom based professional development. Funds may be expended during the 2021–22, 2022–23, 2023–24, 2024–25 and 2025–26 fiscal years. An annual data and expenditure report will be due each year on or before September 30. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the California Department of Education (CDE).

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
November 16, 2021

First Reading: Revised Board Policies (BP)
• BP 0460 – Local Control Accountability Plan
• BP 0500 – Accountability

BACKGROUND:

The attached revised Board Policies were updated to conform with California School Board Association’s (CSBA) language.

BP 0460 – Local Control Accountability Plan

Policy updated to delete references to 5 CCR 15497.5 (repealed) which formerly contained the LCAP template. The LCAP template continues to be approved by the State Board of Education and is available on the California Department of Education (CDE) web site. Policy also adds a definition of "numerically significant student subgroups" whose needs must be addressed in the LCAP.

BP 0500 - Accountability

Policy updated to reflect the new state accountability system (the California School Dashboard), which consists of both state and local indicators to assist districts in identifying strengths and areas in need of improvement in each priority area addressed by the LCAP.

RECOMMENDATIONS:

Revised Board Policy Local Control Accountability Plan (BP 0460); and Accountability (BP 0500), are being presented for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Governing Board desires to ensure the most effective use of available ~~state~~ funding to improve outcomes for all students. A ~~community-based~~, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with district budget and facilitate continuous improvement of district practices. ~~state and local priorities and to facilitate continuous improvement of district practices.~~

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The Board shall adopt a districtwide local control and accountability plan (LCAP), using based on the template ~~provided~~ adopted by the State Board of Education (SBE), that which addresses the state priorities ~~specified~~ in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497) ~~effective for three years and shall be updated on or before July 1 of each year. (Education Code 52060)~~

~~In addition, the LCAP shall address any local priorities adopted by the Board.~~

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming. ~~and other underperforming students.~~

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). ~~and are counted only once for purposes of the local control funding formula.~~ (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

~~To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other district and school plans shall be aligned to the extent possible.~~

The Superintendent or designee shall review the single school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP ~~or the annual update~~ are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in ~~various~~ student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

~~The Board shall establish the following committee(s) to review and comment on the LCAP: (Education Code 52063)~~

- ~~1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above.~~
- ~~2. An English learner parent advisory committee whenever district enrollment includes at least 15 percent English learners and at least 50 students who are English learners.~~

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP ~~or the annual update~~ to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP ~~or the annual update to the LCAP~~. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP ~~or the annual update~~ shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

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As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

~~The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. or the annual update. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062) as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)~~

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

~~Prior to adopting the district budget, but at the same public meeting, the Board shall adopt the LCAP or the annual update. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)~~

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

~~Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Board shall file the LCAP or the annual update with the County Superintendent of Schools. (Education Code 52070)~~

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP ~~or the annual update~~, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving

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the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.

~~The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.~~

Technical Assistance/Intervention

~~When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)~~

- ~~1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals,~~
- ~~2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups, or~~
- ~~3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074.~~

~~In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.~~

~~If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:~~

- ~~1. Revision of the district's LCAP,~~

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2. ~~Revision of the district's budget in accordance with changes in the LCAP, and/or~~
3. ~~A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement.~~

Legal Reference:

EDUCATION CODE

17002 State School Building Lease-Purchase Law, including definition of good repair

41020 Audits

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning pilot program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

60811.3 Assessment of language development

64001 Single plan for student achievement

99300-99301 Early Assessment Program

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, November 2013

Local Control Funding Formula 2013, Governance Brief, August 2013

State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

ACCOUNTABILITY

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of district ~~and each district school, schools.~~ The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the ~~capacity to improve student achievement.~~ ~~district's effectiveness in improving student achievement.~~ The Board shall establish ~~systems and~~ appropriate processes ~~and measures~~ to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP). ~~the district's progress toward accomplishing the district's vision and goals.~~

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

~~The Board and the Superintendent shall agree upon appropriate measures of district, school, and student performance and shall establish a schedule for providing regular reports to the Board and the public regarding district progress.~~

The district's alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, community day schools, and nonpublic, nonsectarian schools pursuant to Education Code 56366, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052, 56366)

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth or homeless students. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

~~Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of the review and evaluation of district programs and operations.~~

~~Indicators of district progress in improving student achievement shall include, but not be limited to, the Academic Performance Index (API) established by the state's accountability system and measures of "adequate yearly progress" (AYP) required under the federal accountability system and district multiple measures.~~

~~Following the annual publication of the API and school rankings by the Superintendent of Public Instruction, the Board shall, at a regularly scheduled meeting, discuss the results of each~~

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school's annual ranking. (Education Code 52056)

~~This discussion shall include an examination of scores from the Standardized Testing and Reporting (STAR) program, by school, grade, and student subgroup, including disaggregated data based on socioeconomic status, race/ethnicity, enrollment in special education, English proficiency, and gender.~~

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support and assistance, awarding incentives or rewards, and establishing other performance-based consequences.

~~Evaluation results may be used as a basis for identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support or assistance, awarding incentives or rewards, and establishing other performance-based consequences.~~

Legal Reference: (see next page)

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Legal Reference:

EDUCATION CODE

33127-33129 *Standards and criteria for fiscal accountability*

33400-33407 *CDE evaluation of district programs*

44660-44665 *Evaluation of certificated employees*

51041 *Evaluation of the educational program*

52052 *Evaluation of the educational program*

~~52050-52059 *Public Schools Accountability Act*~~

52060-52077 *Local control accountability plan*

56366 *Nonpublic, nonsectarian schools*

60640-60649 ~~*Standardized Testing and Reporting Program*~~ *California Assessment of Student Performance and Progress*

CODE OF REGULATIONS, TITLE 5

1068-1074 *Alternative schools accountability model, assessments*

15440-15463 *Standards and criteria for fiscal accountability*

UNITED STATES CODE, TITLE 20

6311 *Accountability, adequate yearly progress*

6312 *Local educational agency plan*

~~6316 *School and district improvement*~~

CODE OF FEDERAL REGULATIONS, TITLE 34

200.12-200.24 *State accountability system*

~~200.13-200.20 *Adequate yearly progress*~~

200.30-200.48 *State and LEA report cards and plans*

200.30-200.35 *Identification of program improvement schools*

~~200.36-200.38 *Notification requirements*~~

~~200.52-200.53 *District improvement*~~

Policy adopted: February 17, 2009

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.